

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
AGENDA**

**There will be a regular meeting held by the Garberville Sanitary District Board of Directors at the
GSD District Office
919 Redwood DR. Garberville, CA**

**Date of Meeting: September 17th, 2019
5:00 p.m. – Open Public Session**

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 919 Redwood Dr. during normal business hours.

I. REGULAR MEETING CALLED TO ORDER

II. ESTABLISHMENT OF QUORUM

Rio Anderson___, Linda Brodersen___, Doug Bryan___, Richard Thompson___, Julie Lyon_____

III. APPROVAL OF AGENDA - Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken prior to adoption of the agenda.

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Up to fifteen minutes of this portion of the meeting are reserved for members of the public to address the Board on items not listed on the agenda and within the jurisdiction of the GSD Board. Speakers are limited to 3 minutes. The GSD Board is prohibited by law from taking action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the GSD Board does not respond to public comment at this time.

General Public / Community Groups

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS – Routine report of activities, operations, meetings / conferences held and/or attended by Board members, Staff, and General Manager

Operations Staff-

Office Staff-

Board Members-

Correspondence-

General Manager—Ralph Emerson Pg. 4

Government Code Section 54954.3 provides that the public will have an opportunity to address the Board on any item described on a regular or special meeting either before or during the consideration of that item. The Board reserves the right to limit the time of presentation by individuals and groups

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

Notice to the Public

All matters listed under Consent Agenda are considered to be routine and all will be enacted by one motion and voice vote. There will be no separate discussion of these items unless the Board of Directors requests items to be removed from the Consent Agenda for separate action. Any items will be considered after the motion to approve the Consent Agenda.

- A.1 Preliminary JULY 2019 Financials Memo pg. 5
- A.2 Approve Date: August 27, 2019 Regular Meeting Minutes - pg. 6-8
- A.3 Operations Safety Report- pg. 9-10

Motion: Second: Vote:

A. GENERAL BUSINESS – Action items

Notice to the Public

The Board of Directors will allow public comment on agenda items although any person who wishes to speak on an agenda item must submit a request prior to the meeting being called to order. You will be given 5 minutes on each agenda item that you wish to comment and then the Board of Directors will discuss the item amongst themselves with no other public comment.

- B.1 SHCP potable water update pg. 11-25
(discussion- possible action)

Motion: Second: Vote:

- B.2 Rate Study Process
(discussion—possible action)

Motion: Second: Vote:

- B.3 Update on Cannabis Water Use Letter Delivery pg. 26
(discussion-possible action)

Motion: Second: Vote:

- B.4 Request for Cannabis Manufacturing-Joe Bilandzija pg. 27-31
(discussion-possible action)

Motion: Second: Vote:

- B.5 Open bids on 1999 Ford Utility Truck
(discussion-possible action)

Motion: Second: Vote:

- B.6 Southern Humboldt Special Districts Update
(discussion—possible action) update from Dan Arreguin

Motion: Second: Vote:

- B.7 Projects Update-Design, Funding and Implementation
(information only)

C. POLICY REVISION / ADOPTION

- C.1 Water Ordinance: Article 10---re-connection, after hour fee pg.32-34
(discussion possible action) 2nd reading- resolution #19-005

Motion: Second: Vote:

C.2 Personnel Policy --completed
(discussion-possible action)

Motion:

Second:

Vote:

IX. CLOSED SESSION

A. No Items For Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Audit Update
2. Rate Study Update
- 3.
- 4.

XII. ADJOURNMENT

Posting of Notice at the District Office no later than Date: September 13th, 2019, Agenda is emailed to the local newspapers and those who have requested an agenda in writing or e-mail.

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Garberville Sanitary District Office at (707)923-9566 at least 48 hours in advance.

**Garberville Sanitary District
PO Box 211
Garberville, CA. 95542
(707)923-9566**

GENERAL MANAGER REPORT

Date: September 17, 2019

The Search and Rescue water pipe re-route has been completed on the Cal-Fire property which was approved by the GSD Board and with pipe being moved, the Search and Rescue team can build their storage facility on the site.

We have installed several new water meters during this past month and are working to have ag meters installed on all cannabis cultivation sites. We are comparing water meter readings, while investigating sites to determine where these meters will be installed.

There are multiple projects that we are working on to upgrade our infrastructure but we are also working with developers to upgrade water and sewer pipes required to meet the projected water use.

I will be attending the CSDA conference next week but will be working every day on GSD business and coordinating with staff to accomplish tasks.

Respectfully Submitted:

Ralph Emerson



GARBERVILLE SANITARY DISTRICT

P.O. BOX 211 • GARBERVILLE, CA 95542 • (707) 923-9566

BOARD AGENDA MEMORANDUM

Meeting Date: September 17, 2019
To: Garberville Sanitary District Board of Directors
From: Jennie Short, Consultant Project Manager
Subject: **Preliminary** July 2019 Financial Statements

GENERAL OVERVIEW AND FINANCIAL CONSIDERATIONS

Our accountants are working to finish the year end reconciliation and entries. With the Board meeting being a week earlier than normal, we are unable to finish year end and July work within the shortened timeline. Both July and August financial statements will be presented at the October Board meeting.

RECOMMENDED BOARD ACTIONS

None

ATTACHMENTS

None

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: August 27th, 2019
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

@ 4:59 p.m

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Present
Linda Brodersen
Richard Thompson
Julie Lyon

Doug Bryan-Absent

III. APPROVAL OF AGENDA

Motion: Richard Thompson Second: Julie Lyon Vote: 4-0

Pull A.1 from consent agenda. Motion made after the financials were pulled.

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- 0

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson

A sewer leak was found last week on Alderpoint Road.

Time on PIR takes staff away from tasks at hand.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 **Preliminary June 2019 Financial Statements** – PULL FINANCIAL STATEMENTS

A.2 Approve Date: July 23, 2019 Regular Meeting Minutes

A.3 Operations Safety Report

Motion: Julie Lyon

Second: Rio Anderson

Vote: 4-0 (Motion Carried)

B **GENERAL BUSINESS** – *Action items*

B.1 Purchase Utility Truck

The truck has been purchased and delivered. The backhoe has been put off another year.

B.2 Open Bids for 1999 Surplus Utility Truck

(action requested)

Motion: Rio Anderson

Second: Richard Thompson

Vote: 4-0

No minimum bid.

B.3 Damage to Wastewater Treatment Plant Gate and Fence

At the wastewater treatment plant a hit and run happened, which left the gate and fence damaged. The District did get a video of the truck and trailer that caused the damage. Renner may have enhanced video of the truck that caused damage. Dan did make a police report right after the incident happened. The quote to fix the fence was too small of an amount to file an insurance claim.

B.4 SHCP Potable Water Update—Approval of Agreement

Motion: Julie Lyon

Second: Richard Thompson

Vote: 3-0-1

Rio recused himself from this agenda item for any conflict of interest. The board would like an amortization schedule for payments from the SHCP. The park will pay back the District within 3 years and give a deposit towards the accrued cost. Richard stated that he would like the SHCP to issue payment to the GSD quarterly (four payments a year).

B.5 Water Leak Repairs

Update on the leak repairs the District has completed in the last year.

B.6 MOU for SDRMA to Administer Health Benefit Program

(Action Requested) Resolution #19-004

Motion: Richard Thompson

Second: Rio Anderson

Roll Call Vote: 4-0

B.7 Request for Cannabis Manufacturing Water Service-Joe Bilandzija

(Information Only) **Bring Back**

Joe Bilandzija and Peter Sydel attended the meeting to answer questions from the board and public. The District is going to revise the application Joe signed to match the requirements from the GSD.

B.8 Blue-Green Algae Concerns

(discussion-possible action)

B.9 Southern Humboldt County Public Agency Collaboration

(discussion-possible action)

The District hosted a meeting to join together other Districts in the area.

C. POLICY REVISION / ADOPTION

**C.1 Water Ordinance: Article 10 – Discontinuance of Service
(discussion-no action) first reading**

The District has roughly 20 to 60 shut off notices go out per month. When a customer’s water is turned off they normally come into the office immediately. Others wait to contact the District when it is after normal business hours. The cost for overtime for this matter needs to be covered by an additional fee. Bring Back.

IX. CLOSED SESSION

A. No Items For Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Rate Structure Process
2. SHCP Update
3. **Joe Bilandzija**
4. **Water Ordinance**

September 17, 2019 @ 5:00 p.m.

XII. ADJOURNMENT

@ 6:26 p.m.



ATTENDANCE ROSTER

BY:

Safety Meeting

Date of Meeting: 9/12/2019 Leader Name: Ralph Emerson

Instructions:

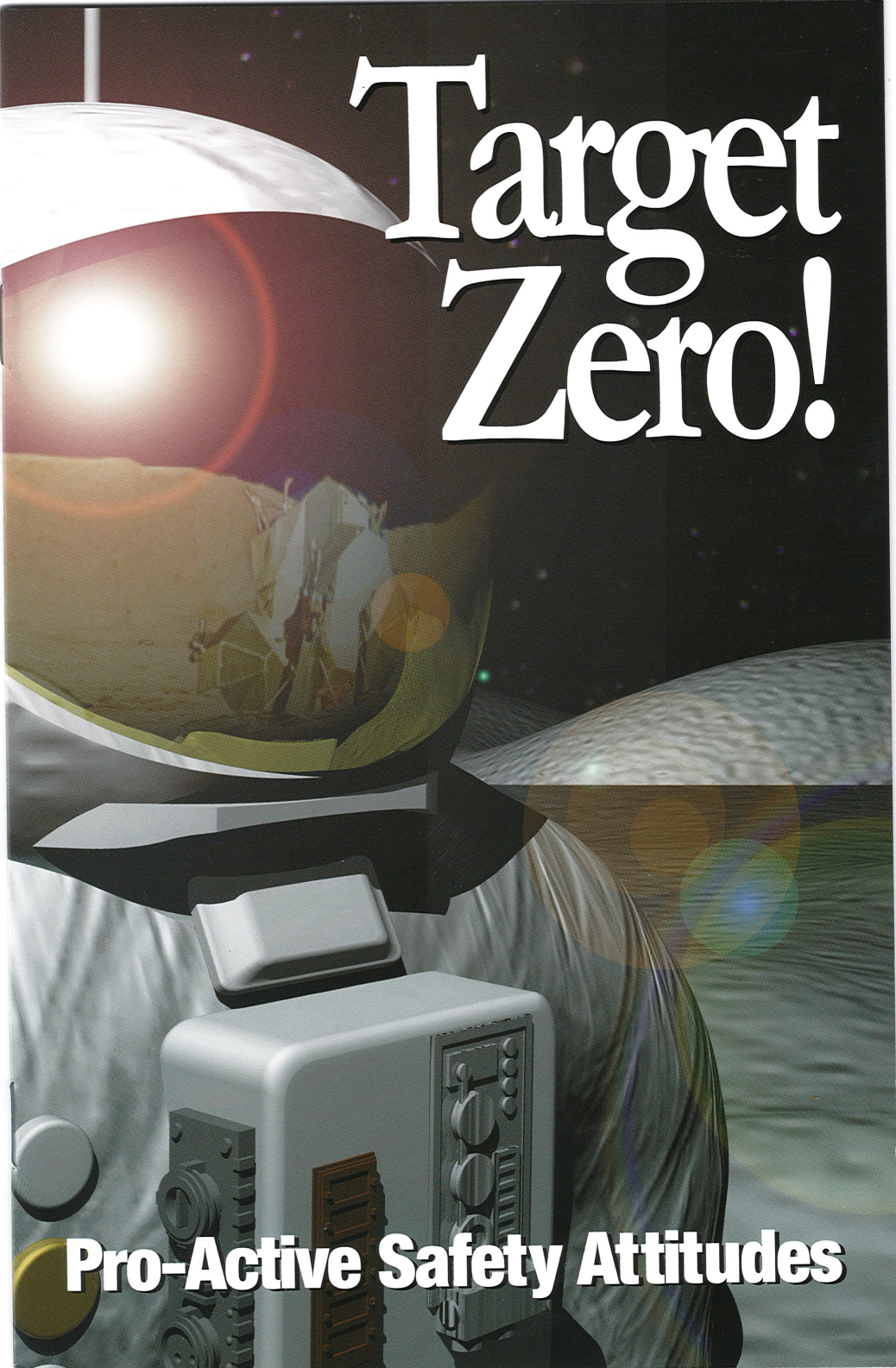
- a. Fill in the date of the meeting and the name of the safety meeting leader.
b. Have all safety meeting participants sign this roster.
c. File this roster and the associated documents as outlined in the Leader Discussion Guide.

Name (print)

Name (signature)

Table with 2 columns: Name (print) and Name (signature). Rows 1-4 contain handwritten entries: 1. Many Nieto, 2. Dan Arreguin, 3. Dan Miller, 4. Ralph Emerson. Row 4 signature is 'Ralph Emerson-Read Separately'.

Attachments: 1. Leader Discussion Guide 2. Safety Meeting Booklet



Target Zero!

Pro-Active Safety Attitudes



GARBERVILLE SANITARY DISTRICT

P.O. BOX 211 • GARBERVILLE, CA 95542 • (707) 923-9566

BOARD AGENDA MEMORANDUM

Meeting Date: September 17, 2019
To: Garberville Sanitary District Board of Directors
From: Jennie Short, Consultant Project Manager
Subject: Southern Humboldt Community Park
Water Extension - Petition for Change in Place of Use

GENERAL OVERVIEW

The Humboldt Local Agency Formation Commission is conducting an informal public comment period from August 13, 2019 to September 12, 2019. All public comments are to be submitted to LAFCo. The public hearing is scheduled for September 18, 2019 (the day after the GSD Board meeting) at 9:00 a.m. at the Humboldt County Courthouse Board of Supervisors Chambers.

The following documents are available on the Humboldt LAFCo website: "*Notice of Intent To Adopt CEQA Addendum to the Garberville Sanitary District Annexation Project: Change in Jurisdictional Boundary and Place of Use Final Recirculated Initial Study/ Mitigated Negative Declaration; and Notice of Public Hearing*" and has publicly circulated the "*DRAFT ADDENDUM to CEQA INITIAL STUDY/MITIGATED NEGATIVE DECLARATION*".

The Water Service Agreement between GSD and SHCP has been fully executed and forwarded to LAFCo. Upon approval of the Water Extension by LAFCo and the SWRCB-DWR change in Place of Use, the agreement will be recorded.

LAFCo staff intends to recommend to the Commission that the water service extension as an out of agency service be approved at the September 18th meeting. The staff report for the project will be available Friday night after the GSD Board packet has been circulated. It will be forwarded to the Board when available.

The final step for the water service will be to petition the SWRCB-DWR for a change in place of use for our water diversion permit and license. Attached are both petitions, the POU map, the environmental checklist, and various attachments for this application. In addition to those attached, all documents related to the CEQA process will be sent electronically to SWRCB-DWR with the application.

FINANCIAL CONSIDERATIONS

The main financial considerations, besides direct and contract staff costs, are related to the payment of fees to Humboldt LAFCo and SWRCB-DWR for processing the necessary approvals. For LAFCo, fees for an Out of Agency service are charged on a cost recovery basis which means that they bill their actual time against a project deposit. The anticipated deposit would consist of:

1-	Nondevelopment-related Outside Agency Service Agreement Deposit	\$ 2,000
2-	CEQA Fee - LAFCo as Lead Agency	\$ 3,000
3-	Fish & Wildlife Environmental Filing Fee	\$0 for addendum
	<u>Total LAFCo Costs</u>	<u>\$ 5,000</u>

SHCP will be petitioning LAFCo to waive the fees. The deposit of \$2,000 was paid by the SHCP and was submitted with the application. If the Commission approves a waiver at the September meeting, then the deposit will be returned. The actual total cost is unknown as it is based upon the actual time spent processing the request. At the July 2019 LAFCo meeting, Mr. Williamson estimated \$5,000 when the Commission inquired as to his estimate of the total LAFCo costs for the application.

For SWRCB-DWR the fees for processing the Petition for Change in Place of Use are fixed, and would consist of:

1-	Change Petition Fee for License and Permit - Base	\$ 2,000.00
2-	Change Petition Fee for License and Permit - Allowable Diversion on 522.2 acre-feet @ \$0.30/acre-foot	\$ 156.66
3-	Fish & Wildlife Fee	\$ 850.00
	<u>Total SWRCB-DWR Fees</u>	<u>\$3,006.66</u>

The amounts bill to the GSD by Jennie Short for June, July, and August 2019 total \$4,397.50.

RECOMMENDED BOARD ACTIONS

1. Review and approve the Petition for Change in Place of Use for our water diversion license and permit with various attachments
2. Authorize the Chair of the Board to sign the petition and environmental information for petitions checklist
3. Authorize payment of the fees associated with the Change in Place of Use (which will eventually be reimbursed by SHCP)

ATTACHMENTS

1. Petition for Change in Place of Use for water diversion license and permit
2. Draft Place of Use map
3. Environmental Information for Petitions checklist with attachments and photos

Please indicate County where your project is located here:

MAIL FORM AND ATTACHMENTS TO:
State Water Resources Control Board
DIVISION OF WATER RIGHTS
P.O. Box 2000, Sacramento, CA 95812-2000
Tel: (916) 341-5300 Fax: (916) 341-5400
http://www.waterboards.ca.gov/waterrights

PETITION FOR CHANGE

Separate petitions are required for each water right. Mark all areas that apply to your proposed change(s). Incomplete forms may not be accepted. Location and area information must be provided on maps in accordance with established requirements. (Cal. Code Regs., tit. 23, § 715 et seq.) Provide attachments if necessary.

- Point of Diversion** Wat. Code, § 1701
 Point of Rediversion Cal. Code Regs., tit. 23, § 791(e)
 Place of Use Wat. Code, § 1701
 Purpose of Use Wat. Code, § 1701
 Distribution of Storage Cal. Code Regs., tit. 23, § 791(e)
 Temporary Urgency Wat. Code, § 1435
 Instream Flow Dedication Wat. Code, § 1707
 Waste Water Wat. Code, § 1211
 Split Cal. Code Regs., tit. 23, § 836
 Terms or Conditions Cal. Code Regs., tit. 23, § 791(e)
 Other
 Application
 Permit
 License
 Statement

I (we) hereby petition for change(s) noted above and described as follows:

Point of Diversion or Rediversion – Provide source name and identify points using both Public Land Survey System descriptions to ¼-¼ level and California Coordinate System (NAD 83).

Present:

Proposed:

Place of Use – Identify area using Public Land Survey System descriptions to ¼-¼ level; for irrigation, list number of acres irrigated.

Present:

Proposed:

Purpose of Use

Present:

Proposed:

Split

Provide the names, addresses, and phone numbers for all proposed water right holders.

In addition, provide a separate sheet with a table describing how the water right will be split between the water right holders: for each party list amount by direct diversion and/or storage, season of diversion, maximum annual amount, maximum diversion to offstream storage, point(s) of diversion, place(s) of use, and purpose(s) of use. Maps showing the point(s) of diversion and place of use for each party should be provided.

Distribution of Storage

Present:

Proposed:

Temporary Urgency

This temporary urgency change will be effective from to .

Include an attachment that describes the urgent need that is the basis of the temporary urgency change and whether the change will result in injury to any lawful user of water or have unreasonable effects on fish, wildlife or instream uses.

Instream Flow Dedication – Provide source name and identify points using both Public Land Survey System descriptions to ¼-¼ level and California Coordinate System (NAD 83).

Upstream Location:

Downstream Location:

List the quantities dedicated to instream flow in either: cubic feet per second or gallons per day:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Will the dedicated flow be diverted for consumptive use at a downstream location? Yes No
 If yes, provide the source name, location coordinates, and the quantities of flow that will be diverted from the stream.

Waste Water

If applicable, provide the reduction in amount of treated waste water discharged in cubic feet per second.

Will this change involve water provided by a water service contract which prohibits your exclusive right to this treated waste water? Yes No

Will any legal user of the treated waste water discharged be affected? Yes No

General Information – For all Petitions, provide the following information, if applicable to your proposed change(s).

Will any current Point of Diversion, Point of Storage, or Place of Use be abandoned? Yes No

I (we) have access to the proposed point of diversion or control the proposed place of use by virtue of:
 ownership lease verbal agreement written agreement

If by lease or agreement, state name and address of person(s) from whom access has been obtained.

Give name and address of any person(s) taking water from the stream between the present point of diversion or rediversion and the proposed point of diversion or rediversion, as well as any other person(s) known to you who may be affected by the proposed change.

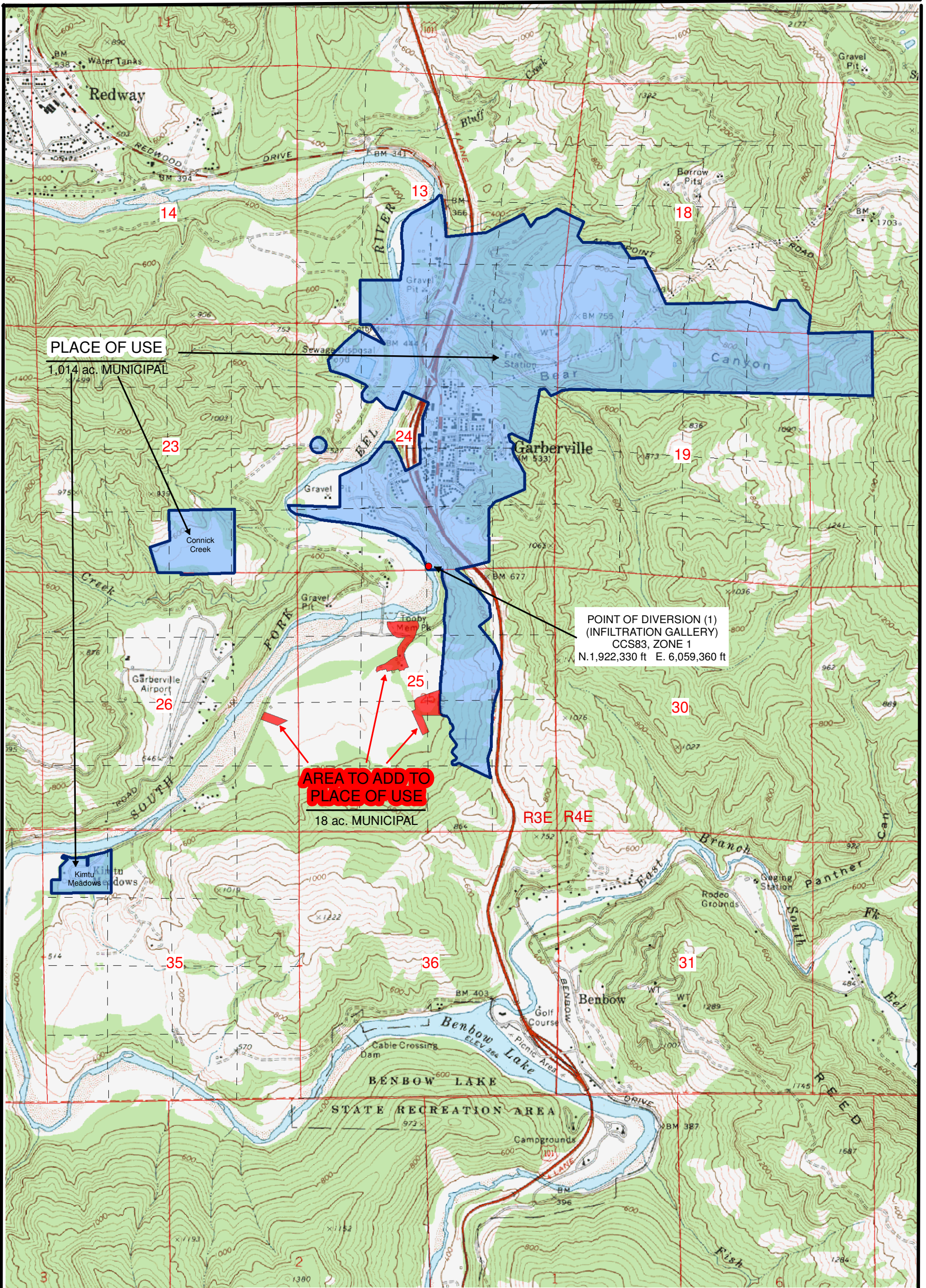
All Right Holders Must Sign This Form: I (we) declare under penalty of perjury that this change does not involve an increase in the amount of the appropriation or the season of diversion, and that the above is true and correct to the best of my (our) knowledge and belief. Dated at .

Right Holder or Authorized Agent Signature _____

Right Holder or Authorized Agent Signature _____

NOTE: All petitions must be accompanied by:

- (1) the form Environmental Information for Petitions, including required attachments, available at: http://www.waterboards.ca.gov/waterrights/publications_forms/forms/docs/pet_info.pdf
- (2) Division of Water Rights fee, per the Water Rights Fee Schedule, available at: http://www.waterboards.ca.gov/waterrights/water_issues/programs/fees/
- (3) Department of Fish and Wildlife fee of \$850 (Pub. Resources Code, § 10005)



PLACE OF USE
1,014 ac. MUNICIPAL

AREA TO ADD TO PLACE OF USE
18 ac. MUNICIPAL

POINT OF DIVERSION (1)
(INFILTRATION GALLERY)
CCS83, ZONE 1
N.1,922,330 ft E. 6,059,360 ft

OWNER	GARBERVILLE SANITARY DISTRICT	
SOURCE	SOUTH FORK EEL RIVER	
POINT OF DIVERSION		
WITHIN	SW 1/4 OF SE 1/4 OF PROJECTED	
SECTION	24, T4S, R3E, HB&M	
COUNTY OF	HUMBOLDT	
U.S.G.S. QUAD:	GARBERVILLE	DATE: 1970 SCALE: 1:24,000

STATE OF CALIFORNIA CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY		
STATE WATER RESOURCES CONTROL BOARD DIVISION OF WATER RIGHTS		
APPLICATION NO.	9686	29981
PERMIT NO.	5487	20789
LICENSE NO.	3404	
DATE:	07-31-2019	DRAWN: JENNIE SHORT CHECKED:

DRAFT

Note: This map does not constitute a public land survey as defined by California Business & Professions Code section 8726. It has been prepared for descriptive purposes only.

Please indicate County where your project is located here:

[Empty box for County name]

MAIL FORM AND ATTACHMENTS TO:
State Water Resources Control Board
DIVISION OF WATER RIGHTS
P.O. Box 2000, Sacramento, CA 95812-2000
Tel: (916) 341-5300 Fax: (916) 341-5400
http://www.waterboards.ca.gov/waterrights

PETITION FOR CHANGE

Separate petitions are required for each water right. Mark all areas that apply to your proposed change(s). Incomplete forms may not be accepted. Location and area information must be provided on maps in accordance with established requirements. (Cal. Code Regs., tit. 23, § 715 et seq.) Provide attachments if necessary.

- Point of Diversion, Point of Rediversion, Place of Use, Purpose of Use, Distribution of Storage, Temporary Urgency, Instream Flow Dedication, Waste Water, Split, Terms or Conditions, Other. Application 29981, Permit 20789, License, Statement.

I (we) hereby petition for change(s) noted above and described as follows:

Point of Diversion or Rediversion – Provide source name and identify points using both Public Land Survey System descriptions to 1/4-1/4 level and California Coordinate System (NAD 83).

Present: By California Coordinate System of 1983 in Zone 1: North 1,922,330 feet and East 6,059,360 feet SW 1/4 OF SE 1/4 OF S24, T4S, R3E, HB&M
Proposed: UNCHANGED

Place of Use – Identify area using Public Land Survey System descriptions to 1/4-1/4 level; for irrigation, list number of acres irrigated.

Present: Within the Garberville Sanitary District service area boundary within Sections 13, 23, 24, 25 and 35, T4S, R3E, HB&M; and Sections 18, 19, and 20, T4S, R4E, HB&M; as shown on map.
Proposed:

Purpose of Use

Present: MUNICIPAL
Proposed: UNCHANGED

Split

Provide the names, addresses, and phone numbers for all proposed water right holders.

NOT APPLICABLE

In addition, provide a separate sheet with a table describing how the water right will be split between the water right holders: for each party list amount by direct diversion and/or storage, season of diversion, maximum annual amount, maximum diversion to offstream storage, point(s) of diversion, place(s) of use, and purpose(s) of use. Maps showing the point(s) of diversion and place of use for each party should be provided.

Distribution of Storage

Present: NOT APPLICABLE
Proposed:

Temporary Urgency

This temporary urgency change will be effective from [] to [] .

Include an attachment that describes the urgent need that is the basis of the temporary urgency change and whether the change will result in injury to any lawful user of water or have unreasonable effects on fish, wildlife or instream uses.

Instream Flow Dedication – Provide source name and identify points using both Public Land Survey System descriptions to ¼-¼ level and California Coordinate System (NAD 83).

Upstream Location: [NOT APPLICABLE]
Downstream Location: []

List the quantities dedicated to instream flow in either: cubic feet per second or gallons per day:
Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

--	--	--	--	--	--	--	--	--	--	--	--

Will the dedicated flow be diverted for consumptive use at a downstream location? Yes No
If yes, provide the source name, location coordinates, and the quantities of flow that will be diverted from the stream.
[]

Waste Water

If applicable, provide the reduction in amount of treated waste water discharged in cubic feet per second.

Will this change involve water provided by a water service contract which prohibits your exclusive right to this treated waste water? Yes No

Will any legal user of the treated waste water discharged be affected? Yes No

General Information – For all Petitions, provide the following information, if applicable to your proposed change(s).

Will any current Point of Diversion, Point of Storage, or Place of Use be abandoned? Yes No

I (we) have access to the proposed point of diversion or control the proposed place of use by virtue of:
 ownership lease verbal agreement written agreement

If by lease or agreement, state name and address of person(s) from whom access has been obtained.
[NOT APPLICABLE]

Give name and address of any person(s) taking water from the stream between the present point of diversion or rediversion and the proposed point of diversion or rediversion, as well as any other person(s) known to you who may be affected by the proposed change.
[NONE]

All Right Holders Must Sign This Form: I (we) declare under penalty of perjury that this change does not involve an increase in the amount of the appropriation or the season of diversion, and that the above is true and correct to the best of my (our) knowledge and belief. Dated [] at [] .

Right Holder or Authorized Agent Signature _____

Right Holder or Authorized Agent Signature _____

NOTE: All petitions must be accompanied by:
(1) the form Environmental Information for Petitions, including required attachments, available at: http://www.waterboards.ca.gov/waterrights/publications_forms/forms/docs/pet_info.pdf
(2) Division of Water Rights fee, per the Water Rights Fee Schedule, available at: http://www.waterboards.ca.gov/waterrights/water_issues/programs/fees/
(3) Department of Fish and Wildlife fee of \$850 (Pub. Resources Code, § 10005)

ENVIRONMENTAL INFORMATION FOR PETITIONS

This form is required for all petitions.

Before the State Water Resources Control Board (State Water Board) can approve a petition, the State Water Board must consider the information contained in an environmental document prepared in compliance with the California Environmental Quality Act (CEQA). This form is not a CEQA document. If a CEQA document has not yet been prepared, a determination must be made of who is responsible for its preparation. As the petitioner, you are responsible for all costs associated with the environmental evaluation and preparation of the required CEQA documents. Please answer the following questions to the best of your ability and submit any studies that have been conducted regarding the environmental evaluation of your project. If you need more space to completely answer the questions, please number and attach additional sheets.

DESCRIPTION OF PROPOSED CHANGES OR WORK REMAINING TO BE COMPLETED

For a petition for change, provide a description of the proposed changes to your project including, but not limited to, type of construction activity, structures existing or to be built, area to be graded or excavated, increase in water diversion and use (up to the amount authorized by the permit), changes in land use, and project operational changes, including changes in how the water will be used. For a petition for extension of time, provide a description of what work has been completed and what remains to be done. Include in your description any of the above elements that will occur during the requested extension period.

Only the location that the water will be beneficially used is changing. No grading or construction work will be needed. Installation of a water meter and backflow preventor in an existing road off an existing treated waterline will be the extent of construction for this change in place of use.

Insert the attachment number here, if applicable:

Coordination with Regional Water Quality Control Board

For change petitions only, you must request consultation with the Regional Water Quality Control Board regarding the potential effects of your proposed change on water quality and other instream beneficial uses. (Cal. Code Regs., tit. 23, § 794.) In order to determine the appropriate office for consultation, see: http://www.waterboards.ca.gov/waterboards_map.shtml. Provide the date you submitted your request for consultation here, then provide the following information.

Date of Request

Will your project, during construction or operation, (1) generate waste or wastewater containing such things as sewage, industrial chemicals, metals, or agricultural chemicals, or (2) cause erosion, turbidity or sedimentation?

Yes No

Will a waste discharge permit be required for the project?

Yes No

If necessary, provide additional information below:

There are no ground disturbing elements to this project.

Insert the attachment number here, if applicable:

Local Permits

For temporary transfers only, you must contact the board of supervisors for the county(ies) both for where you currently store or use water and where you propose to transfer the water. (Wat. Code § 1726.) Provide the date you submitted your request for consultation here.

Date of Contact

For change petitions only, you should contact your local planning or public works department and provide the information below.

Person Contacted:

Date of Contact:

Department:

Phone Number:

County Zoning Designation:

Are any county permits required for your project? If yes, indicate type below. Yes No

Grading Permit Use Permit Watercourse Obstruction Permit

Change of Zoning General Plan Change Other (explain below)

If applicable, have you obtained any of the permits listed above? If yes, provide copies. Yes No

If necessary, provide additional information below:

Humboldt County Planning's comments on this water service extension are attached.

Insert the attachment number here, if applicable:

Federal and State Permits

Check any additional agencies that may require permits or other approvals for your project:

- Regional Water Quality Control Board Department of Fish and Game
- Dept of Water Resources, Division of Safety of Dams California Coastal Commission
- State Reclamation Board U.S. Army Corps of Engineers U.S. Forest Service
- Bureau of Land Management Federal Energy Regulatory Commission
- Natural Resources Conservation Service

Have you obtained any of the permits listed above? If yes, provide copies. Yes No

For each agency from which a permit is required, provide the following information:

Agency	Permit Type	Person(s) Contacted	Contact Date	Phone Number

If necessary, provide additional information below:

None of these agencies will require any permits for installation of a water meter and backflow preventor on an existing waterline in an existing roadway.

Insert the attachment number here, if applicable:

Construction or Grading Activity

Does the project involve any construction or grading-related activity that has significantly altered or would significantly alter the bed, bank or riparian habitat of any stream or lake? Yes No

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Archeology

- Has an archeological report been prepared for this project? If yes, provide a copy. Yes No
- Will another public agency be preparing an archeological report? Yes No
- Do you know of any archeological or historic sites in the area? If yes, explain below. Yes No

If necessary, provide additional information below:

Insert the attachment number here, if applicable:

Photographs

For all petitions other than time extensions, attach complete sets of color photographs, clearly dated and labeled, showing the vegetation that exists at the following three locations:

- Along the stream channel immediately downstream from each point of diversion
- Along the stream channel immediately upstream from each point of diversion
- At the place where water subject to this water right will be used

Maps

For all petitions other than time extensions, attach maps labeled in accordance with the regulations showing all applicable features, both present and proposed, including but not limited to: point of diversion, point of rediversion, distribution of storage reservoirs, point of discharge of treated wastewater, place of use, and location of instream flow dedication reach. (Cal. Code Regs., tit. 23, §§ 715 et seq., 794.)

Pursuant to California Code of Regulations, title 23, section 794, petitions for change submitted without maps may not be accepted.

All Water Right Holders Must Sign This Form:

I (we) hereby certify that the statements I (we) have furnished above and in the attachments are complete to the best of my (our) ability and that the facts, statements, and information presented are true and correct to the best of my (our) knowledge. Dated at .

Water Right Holder or Authorized Agent Signature

Water Right Holder or Authorized Agent Signature

NOTE:

- Petitions for Change may not be accepted unless you include proof that a copy of the petition was served on the Department of Fish and Game. (Cal. Code Regs., tit. 23, § 794.)
- Petitions for Temporary Transfer may not be accepted unless you include proof that a copy of the petition was served on the Department of Fish and Game and the board of supervisors for the county(ies) where you currently store or use water and the county(ies) where you propose to transfer the water. (Wat. Code § 1726.)

SWRCB-DWR PETITION ENVIRO CHECKLIST ATTACHMENT 1

Fri 8/16/2019 3:57 PM

Richardson, Michael MRichardson@co.humboldt.ca.us

RE: LAFCo Notice of Filing: Garberville Sanitary District Water Service Extension

To: Sarah West <sarahw@humboldtlafo.org>; George Williamson <georgew@humboldtlafo.org>;
Colette Metz colettem@humboldtlafo.org

CC: jmshort <jmshort@garbervillesd.org>; evoice@mchsi.com (evoice@mchsi.com)

Hi Sarah,

Thank you for the opportunity to comment on this project. On behalf of the Humboldt County Planning and Building Department, below are the comments from our agency:

The County's Environmental Impact Report for the General Plan Amendment, Zone Reclassification, Conditional Use Permit and Special Permit for the Southern Humboldt Community Park (SHCP) project (Planning Application #6111) did not consider provision for a water connection to Garberville Sanitary District (GSD). Should the water service extension be approved, the County will need to evaluate the potential environmental impacts any new discretionary project at the SHCP site in light of this change to the project description evaluated in the EIR. The EIR for the SHCP (SCH #2010092037) documents that as of 2014, the existing demand at the SHCP site was between 20,000 and 400,000 gallons per month which was provided from a combination of on-site and diversionary sources.

My understanding is the project involves all the following components:

- In GSD's 2018 Water Capacity Study, GSD accounted for the connection of SHCP to their system at a level of 2,000 cubic feet per month (approximately 15,000 gallons per month) from their existing water diversion from the South Fork Eel River. In the past, the GSD has documented their plans to connect the SHCP to the GSD system once they had completed the environmental review of General Plan Amendment, Zone Reclassification, Conditional Use Permit and Special Permit for the SHCP project.
- GSD & SHCP will execute an agreement prior to the connection being installed clearly laying out the conditions of service. The agreement will state that the meter will be turned off should the conditions be violated. Resolution 19-02 was adopted by the GSD Board in June, 2019 which describes all the conditions of approval for the connection that will be made part of the agreement between the SHCP and the GSD.
- The GSD's IS/MND for their 2012 Boundary Change application and the GSD's 2018 Water Capacity Study document that the GSD has set aside sufficient quantity of water from their existing sources to provide the amount of water to the SHCP specified in the proposed agreement between GSD and the SHCP.
- The GSD will not need to cultivate any additional water sources nor water treatment or distribution infrastructure for the proposed connection. To connect the GSD service to the SHCP waterline infrastructure GSD will require installation of a meter adjacent to the existing 8" water main directly upslope from the SHCP site and connection to the existing SHCP waterline at

SWRCB-DWR PETITION ENVIRO CHECKLIST ATTACHMENT 1

Tooby Ranch Road on the SHCP property. There will be minimal ground disturbing activities needed to establish this connection and it will all be within the existing road right of way of Tooby Ranch Road.

If my understanding of the project as presented above is correct, the proposed new water service provision from GSD to the SHCP is of such a minor nature that it does not raise any major issues for our agency.

Please let me know if I can clarify any of this for you.

Thanks!

Michael Richardson

Supervising Planner

Long Range Planning

Humboldt County Planning and Building Department

(707) 268-3723

PHOTOS OF INTAKE



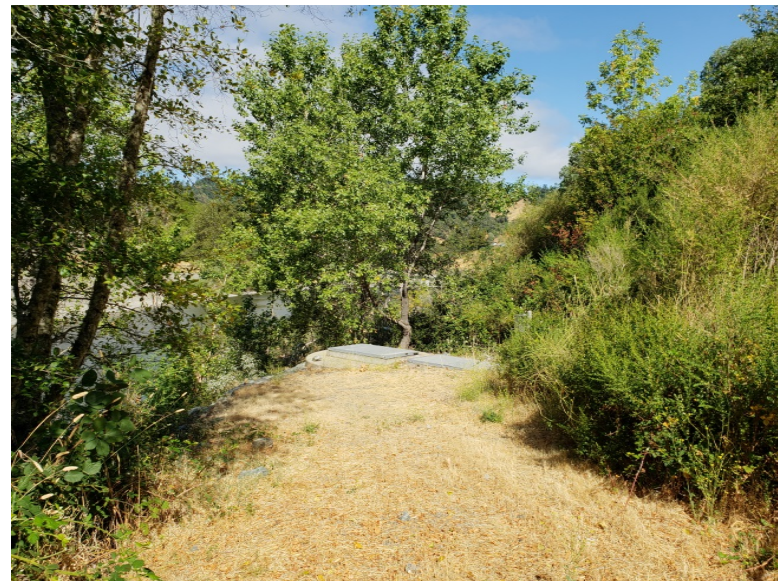
DOWNSTREAM



UPSTREAM

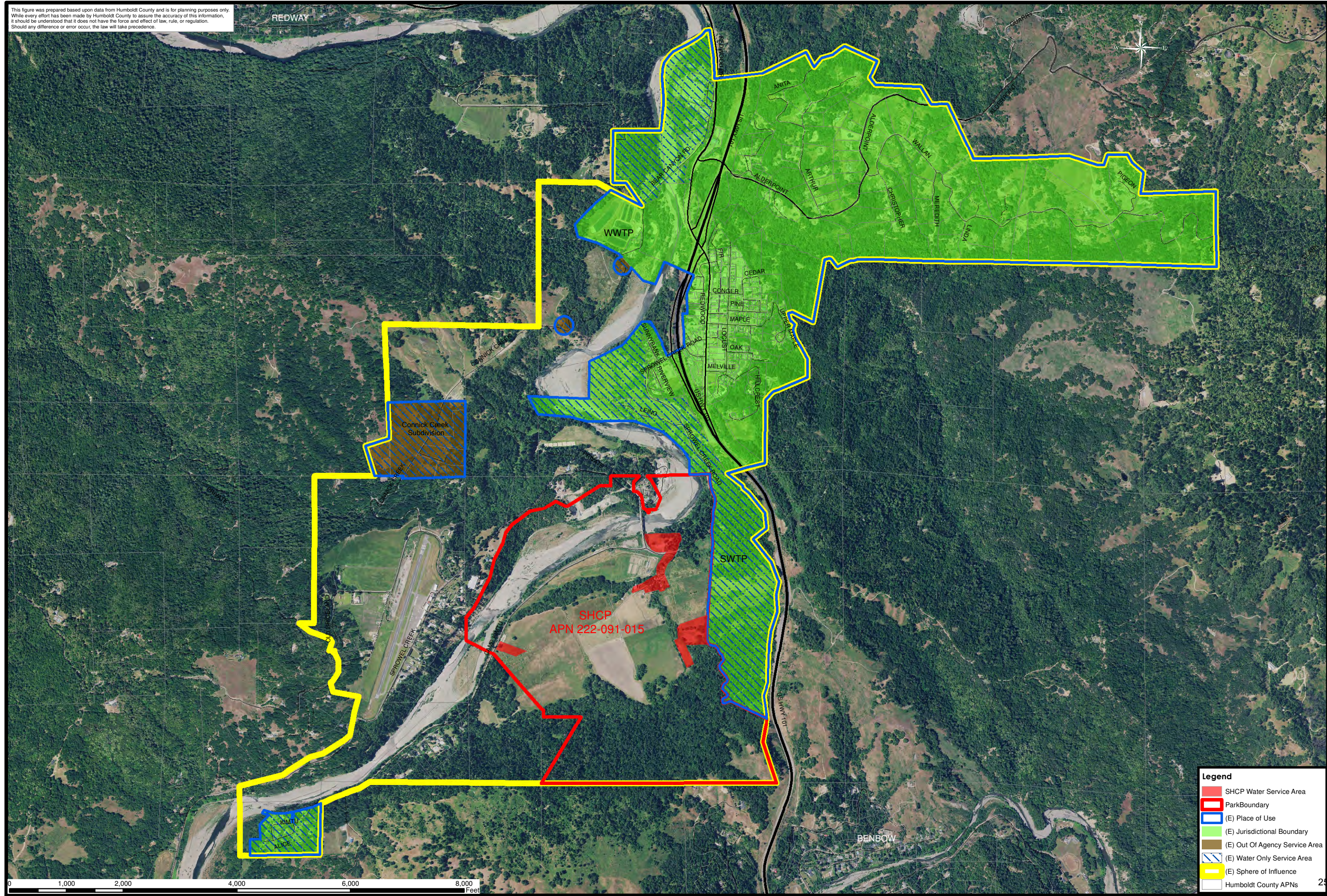


RIVER AT INTAKE



LID OF INTAKE WELL

This figure was prepared based upon data from Humboldt County and is for planning purposes only. While every effort has been made by Humboldt County to assure the accuracy of this information, it should be understood that it does not have the force and effect of law, rule, or regulation. Should any difference or error occur, the law will take precedence.



Legend

- SHCP Water Service Area
- ParkBoundary
- (E) Place of Use
- (E) Jurisdictional Boundary
- (E) Out Of Agency Service Area
- (E) Water Only Service Area
- (E) Sphere of Influence
- Humboldt County APNs

Figure No.	1	
	Scale	1:18,000
Date	08/04/19	
Drawn By	J. SHORT	
Client Name:	GSD	
Figure Title:	SHCP Water Service Overview	
4Js Consulting P.O. Box 653, Blue Lake, Ca 95525		



Garberville Sanitary District
PO Box 211
919 Redwood Dr.
Garberville, CA. 95542
Office(707)923-9566 Fax(707)923-3130

CANNABIS-AGRICULTURAL WATER USE REQUIREMENTS

The Garberville Sanitary District requires a water use application be filled out if you are using water for any agricultural crop including cannabis.

It has come to our attention through site visits and water usage, that you are using GSD water for cannabis cultivation or for an alternative agricultural crop.

You will need to pick up an application at our office within one week of receiving this letter or you may have your water disconnected until the application and associated agricultural water meter fee of \$8,000 has been received.

WHY THIS APPLICATION IS REQUIRED

1. We are required to account for every gallon of water treated which includes where the water was used to fulfill State requirements.
2. When large amounts of water are used for irrigation, we have increased demand on our system, water tanks and staff time.
3. In case of drought or other disaster, GSD wants to ensure you have water for your residence and with an agriculture water meter, we can limit water use or disconnect the water for irrigation while providing continued water service to the residence.

If you have questions please contact our office or call (707)923-9566

Thank You for your cooperation,

Ralph Emerson

General Manager
Garberville Sanitary District

Date _____



Garberville Sanitary District
PO Box 211
919 Redwood Dr.
Garberville, CA. 95542
Office(707)923-9566 Fax(707)923-3130

CONDITIONAL WILL SERVE AGREEMENT
FOR AGRICUTURAL WATER USE

CUSTOMER NAME: EMERALD TRIANGLE GROUP, LLC

CONTACT INFORMATION:

PHYSICAL ADDRESS: 825, 827 REDWOOD DRIVE GARBERVILLE CA 95542

MAILING ADDRESS: PO BOX 262 ALDERPOINT CA 95511

Email: COACH@THEHUMBOLDTCURE.COM

Phone #(Home) (707) 951-4427 (Business) (707)951-7185

Cell Phone# (707)951-7185

Do you prefer calls or texts? TEXT

EMERGENCY CONTACT PERSON: JOE "FASHO" BILANDZIJA

Phone # (707) 951-4427

DESCRIBE COMMERCIAL ACTIVITY

BUSINESS NAME: EMERALD TRIANGLE GROUP, LLC

BUSINESS ADDRESS: 825, 827 REDWOOD DRIVE GARBERVILLE CA 95542

PRODUCTS TO BE CULTIVATED, MANUFACTURED OR DISPENSED:

WHOLESALE CANNABIS FLOWER, PACKAGED CANNABIS FLOWER, WHOLESALE ICE WATER HASH, PACKAGED ICE WATER HASH, WHOLESALE ROSIN, PACKAGED ROSIN, WHOLESALE VAPE CARTRIDGE, PACKAGED VAPE CARTRIDGE

TOTAL SQUARE FOOTAGE OF "IRRIGABLE" LAND UNDER CULTIVATION:

0

ESTIMATED WATER USE DEMANDS IN GALLONS PER MONTH AND YEAR:

2,000 GALLONS PER MONTH, 24,000 GALLONS PER YEAR

ESTIMATED DISCHARGED LIQUID/SOLID WASTE IN GALLONS GENERATED FROM THIS PROCESS

Monthly: 1,000 Annually:12,000

GARBERVILLE SANITARY DISTRICT AGREEMENT

Garberville Sanitary District agrees to provide water for commercial agricultural, manufacturing, research or distribution at (ADDRESS) **825, 827 REDWOOD DRIVE GARBERVILLE CA (APN#) 032-051-032** as long as water is monitored monthly through a separate Garberville Sanitary District approved water meter.

REQUIREMENTS NOW AND IN THE FUTURE:

1. Customer pays a new \$8,000 connection fee for agricultural water meter.
2. Install an agricultural water meter approved by GSD Manager or designee.
3. Provide a site plan.
4. Provide an operational plan.
5. Provide a copy of your County application or permit.
6. Fill out annual GSD application for reporting and monitoring.
7. Include \$150 with annual application for handling and site visit from GSD management.
8. Comply with all water ordinance conditions and requirements now and in the future.
9. Provide annual reconciliation report for water use efficiency.
10. Notify Garberville Sanitary District of any changes in agreement or water use demands.

If the above requirements and conditions are not met, this "Will Serve" letter will be revoked and the commercial agricultural water meter will be turned off and locked out until compliance is achieved and approved by the General Manager or designee.

CHECK EVERY BOX THAT APPLIES:

- I am providing accurate information.
- I will only use GSD water as stated in this agreement.
- I have read this agreement and agree to the terms, conditions and requirements.
- I understand that violation of this agreement will result in termination of water service.
- I have a County approved permit or have a permit pending.

******Please contact Garberville Sanitary District for questions or clarification******

APPROVED BY:

Ralph Emerson

Date: _____

**General Manager
Garberville Sanitary District**

Owner-Applicant Signature:

Date:

 _____

8-1-19



Garberville Sanitary District
PO Box 211
919 Redwood Dr.
Garberville, CA. 95542
Office(707)923-9566 Fax(707)923-3130

CONDITIONAL WILL SERVE AGREEMENT
FOR AGRICUTURAL WATER USE

DATE: _____

CUSTOMER NAME: _____

CONTACT INFORMATION:

PHYSICAL ADDRESS: _____

MAILING ADDRESS: _____

Email: _____

Phone #(Home) _____ (Business) _____

Cell Phone# _____

Do you prefer calls or texts? _____

EMERGENCY CONTACT PERSON: _____

Phone # _____

DESCRIBE COMMERCIAL ACTIVITY

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

PRODUCTS TO BE CULTIVATED, MANUFACTURED OR DISPENSED:

TOTAL SQUARE FOOTAGE OF "IRRIGABLE" LAND UNDER CULTIVATION:

ESTIMATED WATER USE DEMANDS IN GALLONS PER MONTH AND YEAR:

GARBERVILLE SANITARY DISTRICT AGREEMENT

Garberville Sanitary District agrees to provide water/sewer service for commercial agricultural, manufacturing, research or distribution at

(ADDRESS) _____

(APN#) _____ as long as water is monitored monthly through a separate Garberville Sanitary District approved water meter.

REQUIREMENTS NOW AND IN THE FUTURE:

1. Customer pays a new \$8,000 connection fee for agricultural water meter.
2. Install an agricultural water meter approved by GSD Manager or designee.
3. Provide a site plan.
4. Provide an operational plan.
5. Provide a copy of your County application or permit.
6. Fill out annual GSD application for reporting and monitoring.
7. Include \$150 with annual application for handling and site visit from GSD management.
8. Comply with all water ordinance conditions and requirements now and in the future.
9. Provide annual reconciliation report for water use efficiency.
10. Notify Garberville Sanitary District of any changes in agreement or water use demands.
11. Customer to pay \$8,000 connection fee for sewer service if required by GSD staff.
12. Customer to install an approved backflow device if required by GSD staff.
13. Lab testing of sewer collection waste must meet GSD requirements prior to acceptance into the sewer collection system.
14. A storage tank must be installed to hold wastewater until lab results have been approved by GSD staff.
15. All chemicals used and the process of cultivation or manufacturing must be provided.
16. The approved cannabis permit must be provided to GSD once received.
17. Water usage must be provided so GSD can determine what upgrades must be made with all expenses paid by applicant.

If the above requirements and conditions are not met, this “Will Serve” letter will be revoked and the commercial agricultural water meter will be turned off and locked out until compliance is achieved and approved by the General Manager or designee.

CHECK EVERY BOX THAT APPLIES:

- I am providing accurate information.
- I will only use GSD water as stated in this agreement.
- I have read this agreement and agree to the terms, conditions and requirements.
- I understand that violation of this agreement will result in termination of water service.
- I have a County approved permit or have a permit pending.

*****Please contact Garberville Sanitary District for questions or clarification*****

APPROVED BY:

Ralph Emerson

**General Manager
Garberville Sanitary District**

Owner-Applicant Signature:

Date:

ARTICLE 10 - DISCONTINUANCE OF SERVICE

Sec 10.1 Disconnection for Non-Payment. Service may be discontinued for non-payment of bills after (30) days late.

Adopted 06/27/2017

Sec 10.2 Reconnection Charge. A nonrefundable reconnection charge of **\$100** will be made and collected prior to renewing service following disconnection.

(a) There will be an additional \$100 fee if re-connection of water is requested after normal work hours 9:00am to 5:00pm, Monday--Friday

Adopted 06/27/2017

RESOLUTION 19-005

THIS RESOLUTION AUTHORIZES THE GARBERVILLE SANITARY DISTRICT TO ADD WATER ORDINANCE, ARTICLE 10, SEC 10.2(a)

A. **WHEREAS,** It has been determined that the Garberville Sanitary District will add Water Ordinance Article 10, Sec 10.2(a), After Hours Re-Connection fee

B. **WHEREAS,** Resolution 19-005 allows Garberville Sanitary District to charge a \$100 fee to reconnect water service after disconnection for non-payment and when request for service is after normal work hours as determined in the employee personnel policy.

C. **WHEREAS,** Customers desiring to have water service re-connected must notify the office during normal workhours Monday through Friday (9:00—5:00pm) or be subject to an additional \$100 after-hours reconnection fee.

D. **WHEREAS,** Those customers requesting a reconnection of water service are responsible for all past due service charges, re-connection fee and if applicable, an after hour fee of \$100.

WATER ORDINANCE, ARTICLE 10, SEC 10.2(a)

Sec 10.2 Reconnection Charge. A nonrefundable reconnection charge of \$100 will be made and collected prior to renewing service following disconnection.

(a) There will be an additional \$100 fee if re-connection of water is requested after normal work hours 9:00am to 5:00pm, Monday--Friday

NOW, THEREFORE LET IT BE KNOWN THAT, THE BOARD OF DIRECTORS OF THE GARBERVILLE SANITARY DISTRICT APPROVES ADDING THE WATER ORDINANCE, ARTICLE 10, SEC 10.2(a)

RESOLUTION 19-005 WAS PASSED, APPROVED AND ADOPTED THIS 17th DAY OF SEPTEMBER 2019 BY THE FOLLOWING ROLL CALL VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

Board President

ATTEST:

Ralph Emerson, General Manager