

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
MEETING MINUTES**

September 27, 2016  
5:00 p.m.

**I. REGULAR MEETING CALLED TO ORDER**

**5:00 P.M.**

**II. ESTABLISHMENT OF QUORUM**

**Present: Rio Anderson, Linda Brodersen, Doug Bryan, Richard Thompson, Gary Wellborn**

**III. APPROVAL OF AGENDA**

**Anderson made a motion to approve the agenda. Thompson seconded the motion. The agenda was approved by a 5-0 vote.**

**IV. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

**Kristin Vogel said that she received a notice last week that the Department of Drinking Water wrote to the Districts concerning the SHCP EIR. She asked how you can have a private new public water system on the SOI of an existing water district.**

**Emerson said this is not an action item and just what he had heard they are considering the Park as a separate water district potentially, wasn't anything to do with us. Vogel asked if it was LAFCo that was considering this. Emerson said he didn't know; he thinks that's just what was being said to the public as a possibility. Vogel asked what would happen to your district being the SOI for the Park right now.**

**Emerson said he didn't know; he hasn't been asked to comment any longer, any more than he already has. Vogel asked how a new public water system can go onto private property. Emerson said she would have to ask LAFCo or the State; he wasn't sure.**

**V. ANNOUNCEMENTS AND COMMUNICATIONS**

**REPORTS AND PRESENTATIONS**

**Trent Sanders Project – Emerson reported this was going to be a dispensary and he and Ron had laid out where sewer and water would have to be hooked up from. Then this came, and he responded to the County that we would require certain pipe sizes and work to be done so we can accommodate the needs of this type of business.**

**Operations Staff- Copenhafer reported about the level of the river and how the data is recorded. It hit 12 cubic feet per second today. He said we have our 10 percent and we will get in trouble when the river gets down to four cfs. Staff will have to figure out how to run their pumps because the pump speeds we have now don't accommodate, what will have to happen then is they will have to run the pumps continuously at the lowest speed possible. The 10 percent is an instantaneous take, not an average over the day. It's at any given point in the day; you can't take over ten percent. Copenhafer said this is unexplored territory. The way the rule is written; it has never happened before and if we get one rain now we will be in good shape. Brodersen asked how the river is compared to last year. He said this time last year we had rain in September.**

**Office Staff- No Report**

**Board Members- Brodersen read a SDRMA letter giving the district a certificate for no Workers Comp paid claims during 2015-2016.**

General Manager—Ralph Emerson reported that the Humboldt House is installing a fitness center at their location by the sheriff station, he doesn't see it as a big problem, them doing that, it's not going to impact us really. The water and sewer are not an issue. Emerson said that one thing about the General Manager's Report is that there... the district is had to spend some money. There was a sewer problem behind Dazey lumber yard; there is a house owned by Ron Olsen. There have been some blockages in the sewer line over the years. There has been some work done by staff in the past to repair-connect service lateral to the main line. The work was done, covered up, and over the years it was not - it was found there were more problems. Ron spent time and money trying to fix it; it was fixed for a while apparently, they thought and then found out that his service lateral from the house was dilapidated and old, it had holes in it also, Brett Van Meter did some work down there to fix-replace all that section and when he got down to the main line he found there was some problems at the main line connection that were not address originally. Brett VanMeter wasn't able to fix those and we had Wahlund Construction come down with their vac truck to pump it out, it was a bigger pipe and a bigger problem so they made all the repairs and so we made an adjustment to the renter of six months I believe and then we also paid for the bills for Ron Olsen for the time that was spent yes his lateral was also bad they replaced it, but there was work done or should have been done differently in the past. I felt in the best interest of the district to reimbursed him for the money he spent for not having the job perhaps done the way it could have been. Its fixed now and everybody seems to be satisfied with out come.

Emerson said we are trying to help some of the customers catch up with their bills. With Ron retiring there will be a loss because of his knowledge. He is trying to catch himself up so he can be in the on call rotation. He said they got two of the fire hydrants installed today. We rented some equipment to removing cattails, clearing ditches, adding colverts, cleaning off banks, brush and blackberries. The sludge bed pond inback of pond one that has been questioned by the neighbors about having to hold water I cleaned it all out smoothed it and drained it. Brian and Dan got some experience on using the equipment. Emerson reported that a gentleman in from the security company in Cresent City has over forty fire hydrants, they are brand new but they are thirty plus years old and he wants to sell them for four hundred dollars a piece. He wants to go see them and maybe he can get all of the hydrants we need very inexpensive and store them until we can put them in and not have to pay the three thousand plus four thousand dollars to buy a new hydrant.

Director Thompson asked about the Wallan Road Tank Telemetry not working. Emerson explained the wiring is old, not working and was replaced with wireless telemetry. The solar panal was installed facing the wrong direction. At some point the company is coming back to fix the problem.

## **VI. REGULAR AGENDA ITEMS**

### **A. CONSENT AGENDA**

- A.1 Approve Financials
- A.2 Approve 8/23/16 Regular Meeting Minutes
- A.3 Operations Safety Report

**Motion: Thompson**

**Second: Wellborn**

**Vote: 5-0**

### **A. GENERAL BUSINESS**

- B.1 Rate study Update from RCAC  
Emerson reported that he needs to correct the information that he sent to RCAC. He said he will have a quote at the next meeting of what is found from the rate study analysis. Director Thompson said the district needed to be saving money now for future infrature improvements.
- B.2 Wallen Rd Tank and Road Repairs  
Emerson meet with Scott Carmicheal, other Contractors and the Wilcox Brothers. Wilcox gave a estimate. Emerson explained that Carmicheal gave the district an easement to the area that the district needs to do the road. He doesn't have time before winter to get a legal easement but he wrote up a agreement with Carmicheal and Matanes. With the boards approval of the agreement he can get started on the road.
- B.3 Introduction to New Website  
Emerson reported that the district website is outdated and gave a demo of the new district website.
- B.4 Fire Hydrant Installation  
Emerson reported that there have been two fire hydrants replaced, one on Redwood Dr. and one on the corner of Maple Ln and Locust St.
- B.5 Recognition of Ron Copenhafer's Career at GSD  
Emerson said he had the utmost respect for Ron's dedication to the district. Brodersen gave a brief history of Ron's work history and presented him with a gift of appreciation. Ron thanked the board and said this was the best job he ever had. Director Anderson said having Ron here was always a grounding thing for him when he first became a board member.  
Cupcakes were had by all.

## VII. ITEMS FOR NEXT BOARD MEETING

1. Budget Update
2. Grease Traps
3. Multi Family Rates
4. Rate Study Update

## VIII. ADJOURNMENT

Meeting was adjourned at 6:05 p.m.