

GARBERVILLE SANITARY DISTRICT

BOARD OF DIRECTORS MEETING MINUTES

Date of Meeting: Tuesday, October 24th 2023
5:00 p.m. – Closed Session

I. REGULAR MEETING CALLED TO ORDER

Doug called the meeting to order at 5:06 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson- Present
Doug Bryan- Present
Julie Lyon- Present
Dan Thomas- Absent
Richard Landes- Present

III. APPROVAL OF AGENDA Motion: Rio Anderson Second: Richard Landes Vote: 4-0

IV. COMMENT ON CLOSED SESSION ITEM

No comments

V. CLOSED SESSION

Conference with real property negotiators (Government Code §54956.8)

Property: Approximately *(undetermined)* acres of land and is a portion of the parcel designated as Assessor's Parcel Numbers APN 031-211-011, APN 031-211-035, APN 031-211-021

Garberville Sanitary District Negotiating Team with Jennie Short and Dan Thomas. Russ Gans (GSD attorney) will participate. Under negotiation: Price and/or terms of payment/conditions for, Easement Agreement and/or Grant Deeds.

(discussion—possible action)

VI. OPEN SESSION

The Board returned to open session at 5:32 p.m.

No action was taken in closed session.

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

Remote Public Comments:

1. Submit public comments in writing or by Email to the Garberville Board of Directors and Staff prior to meeting, so Board and staff have time to review the information provided. All public Comments sent to office or by email, must be received prior to 1:00PM on day of meeting.

VIII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS

Dan and Brian - River Levels—Call-Outs—Operational Concerns

Mary Nieto – Payment Option Update (LIHWAP—Website)

Board Members-

Correspondence- SDRMA No-Claim Recognition Pg. 4

General Manager—Ralph Emerson Pg. 5

Ralph added to his managers' report. He mentioned a Kimtu resident was allowing a friend to take water to their property, which is out of the District boundaries. The Kimtu resident was told immediately to stop allowing the water to be taken off of their property.

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date July 2023 - pg. 6-18

A.2 Approve September 26th, 2023 Regular Meeting Minutes - pg.19-21

A.3 Operations Safety Report- pg. 22-24

Motion: Julie Lyon Second: Richard Landes Vote: 4-0

B. GENERAL BUSINESS – *Action items*

B.1 Clean California--Large Item Dump Day pg. 25-32

(discussion—possible action) Julia Peterson (Cal-Trans)

Motion: Richard Landes Second: Julie Lyon Vote: 4-0

Doug asked for a motion to direct staff to pursue the clean California large item dump day planning potential.

B.2 Update on Tank Replacement project Pg. 33-34

(discussion-possible action)

Resolution 23-012 **Motion: Richard Landes Second: Rio Anderson Roll Call Vote: 4-0**

Resolution was a handout at the meeting. The Board made a motion on the resolution with one correction made.

B. 3 Meadows Aerial Water Line Project Update Pg. 35-36

(discussion-possible action)

Jennie Short updated the Board on this project.

B.4 Management Discussion and Analysis (MD&A) Report _____

(discussion-possible action)

The purpose of this report is to take 28 pages of Audit information and summarize it into words that the average person can read and understand.

B.5 Complaint Regarding Fire Department Using GSD Water for Training Pg. 37-40

A complaint was filed with the state water board regarding the fire department using GSD water for training. The letter on pages 37-40 showcase the states answer on the complaint.

B.6 Brisbin Easement through Wastewater Plant for Logging Pg. 41-44

(discussion-possible action) Information at Meeting

Marshall Brisbin wants to haul logs through the waste water pond property. The District is working with legal counsel and the Timberland Resource Consultants on this request.

B.7 Emergency Water-Wastewater Treatment Operator Shortage
(discussion-possible action)

Pg. 45-46

Board and staff discussion only.

C. POLICY REVISION / ADOPTION

C.1 Use Ordinance—Work Performed on Private Property Sec 4.10a, Sec 7.3a
(discussion—no action) **1st reading**
Bring back with more information.

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X. ITEMS FOR NEXT BOARD MEETING

1. Tank Replacement Project
2. Personnel Policy
3. In House Projects
4. Use Ordinance –Work on Private Property
5. Clean California Dump Day

Next Board Meeting November 14th, 2023

XI. ADJOURNMENT

Doug Bryan ended the meeting at 6:51 p.m.