

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

May 22, 2018

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

@ 5:02 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Absent

Linda Brodersen-Present

Doug Bryan

Richard Thompson

III. APPROVAL OF AGENDA

Motion: Richard Thompson

Second: Doug Bryan

Vote: 3-0

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

A. No items for closed session

VI. OPEN SESSION

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

Correspondence---Ed Voice Letters

VIII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- 0

Board Members- Positive strategic planning meeting.

General Manager—Ralph Emerson

The Chlorine Contact Chamber continues to be built and the site of the old chamber has been excavated with failed pipe being removed. We will update you as progress continues and the causation findings are submitted.

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials

A.2 Approve 4/24/18 Regular Meeting Minutes

A.3 Operations Safety Report

Motion: Richard Thomson

Second: Doug Bryan

Vote: 3-0

B. GENERAL BUSINESS – Action items

- B.1 Town Square Restroom Status
(update only)

The restroom has been built and will be open to the public soon.

- B.2 Final 2018-2019 Budget for approval
(discussion-possible action) presentation Jennie Short

Motion: Richard Thompson Second: Doug Bryan Vote: 3-0

There are some changes to the way that we propose to post expenses. Staff has made several iterations of this budget. See pages 26-34 in agenda packet.

- B.3 Strategic Plan Meeting Update
(update only)

The District wants to have extra water storage. The chlorine contact chamber has become the most important project to complete at this time. The District is weighing out are priorities around town. Certain projects need to be completed first, where as other projects can wait.

- B.4 Ten Year Capital Improvement Planning (CIP)
(discussion-possible action)

- B.5 Alternative Electricity Research
(update only)

The Districts needs more information, but would like to keep moving towards alternative electricity.

C. POLICY REVISION / ADOPTION

- C.1 Mission and Vision Statement

Motion: Doug Bryan Second: Richard Thompson Vote: 3-0

- C.2 Personnel Policy: Organization chart--Introduction—Sec 3.1
(discussion—possible action) 2nd Reading

The board made some changes to the personnel policy. We will bring this back for approval at the next meeting.

X. ITEMS FOR NEXT BOARD MEETING

1. Rate Study Presentation
2. 10 year Capital Improvement Plan
3. Agricultural Water Use Ordinance –Sec 15.9
4. Policy Update
5. Chlorine Contact Chamber Update

XI. ADJOURNMENT

@ 6:16 p.m.