

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: Tuesday, January 25th, 2022

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

Doug called the meeting to order at 5:01 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson- Absent

Doug Bryan- Present

Julie Lyon- Present

Dan Thomas-Present

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Dan Thomas Vote: 3-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED

No Closed Session

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS –

Operations Staff- Fire Safe Council Meeting (Dan)

Office Staff- Arrearage Program Update (Mary)

Board Members-

Correspondence-

General Manager—Ralph Emerson

No additional comments were made.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date October & November 2021

A.2 Approve Date: December 21st, 2021 Regular Meeting Minutes

A.3 Operations Safety Report

Motion: Dan Thomas

Second: Julie Lyon

Vote: 3-0

B. GENERAL BUSINESS – *Action items*

B.1 Conflict of Interest Policy

Information only.

B.2 Project Update
(discussion-possible action)

Resolution 22-002 Motion: Julie Lyon Second: Dan Thomas Roll Call Vote: 3-0

The installation of the PRV at Arthur Rd Project exempt from CEQA and adopting a notice of Exemption.

The board gave staff direction to fill out the Enersponse application. Enersponse will hopefully offset PG&E cost if the District can comply with the program guidelines.

B.3 Southern Humboldt Basin Plan
(discussion-possible action) (Update at Meeting)

The county does not have a Basin Plan for the South Fork of the Eel River.

B.4 Purchase Emergency Preparedness Equipment
(discussion-possible action)

**The staff and the Board discussed the importance of a Vac Trailer.
More security cameras are needed as well.**

B.5 Replace Carpet in Office
(discussion-possible action)

The District has to pay to replace the carpet in the office. Ralph will look into different flooring options and prices.

C. POLICY REVISION / ADOPTION

C.1 Board Policy
(discussion—possible action) 2nd reading
Bring Back.

C.2 Water Ordinance- Sec 14.5 Drought Plan and Enforcement
(discussion—action requested) 2nd reading, resolution #22-001
Bring Back.

C.3 Connection Fees Sec 4.4a
(discussion—possible action) 1st reading
Bring this item back with the Application.

C.4 Fire Flow and Installation requirements Sec 3a
(discussion—possible action) 1st reading
Bring Back.

IX. CLOSED SESSION

No Action Taken

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. 2021-2022 Budget Update
2. Projects Update
3. Connection Fees Ordinance Sec 4.4a
4. Fire-Flow Requirement Sec 3a
- 5.

XII. ADJOURNMENT

Doug ended the meeting at 6:39 p.m.