

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

There will be a regular meeting held by the Garberville Sanitary District Board of Directors at the

Redwood Playhouse
286 Sprowel Creek Rd, Garberville
Date of Meeting: June 23rd, 2020

5:00 p.m. – Open Meeting

I. REGULAR MEETING CALLED TO ORDER
5:00 p.m.

II. ESTABLISHMENT OF QUORUM
Rio Anderson- Present
Linda Brodersen- Present
Doug Bryan- Present
Julie Lyon- Present
Dan Thomas- Present

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Rio Anderson Vote: 5-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Mark Scown
Kristen Vogal
Alex Halberg

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- 0

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson

Nothing additional to add to report.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date—April 2020

A.2 Approve Date: May 19th, 2020 Regular Meeting Minutes

A.3 Operations Safety Report

A.4 Approve Transfer of Funds from Humboldt County Treasury Accts to Umpqua

Motion: Dan Thomas

Second: Rio Anderson

Vote: 5-0

B. GENERAL BUSINESS

- B.1 Proposition 218 Public Hearing: Proposed Water and Sewer Rate Adjustments and Changes to the District's Water and Sewer Rate Calculation Methodology – Public Hearing and Possible Action for adoption of new rate structure. Presentation by: Jennie Short
(discussion-possible action) **Resolution 20-007**

The District held the Public Hearing at the Redwood Playhouse due to COVID-19. The Board accepted all written protests and public comment. The Board Chair closed the Public Hearing. The Board clerk tabulated the written protest. The District received four protest letters. The Board Chair asked for a motion to approve the Resolution and amend the Districts water ordinance article 15 and sewer ordinance 83.1. Set forth table 1 amended residential water rates. Table 2 amended commercial and multifamily water rates, and table 3 amended residential and commercial sewer rates. Also, the attachment 1 of this Resolution, and to adopt the wastewater Equivalent Residential Units determination and Consumption Strength Multiplier attachment page 2 of the Resolution.

Motion: Rio Anderson

Second: Doug Bryan

Roll Call Vote: 5-0

Rate update goals:

- 1. Simplify the way in which rates are calculated.**
- 2. Have more consistency between similar customer types.**
- 3. Base the rates upon the cost of the services provided and collect enough to cover CIPs and assets.**

- B.2 Purchase of Used Backhoe from Private Company
(discussion-possible action) loan terms, purchase agreement, **resolution 20-008**
Motion: Julie Lyon **Second: Dan Thomas** **Roll Call Vote: 5-0**

Linda Brodersen asked for a motion to approve the purchase of the used backhoe. Also, to authorize the Chair of the Board to sign documents necessary and to adopt Resolution 20-008.

- B.3 On-Line Payment Options---Mary Presentation
(discussion-possible action)
Bring back with more detail.

- B.4 DWSRF Planning Application and Notice of Exemption Wallan and Robertson Tank Replacement Project
(discussion-action requested) **Resolution 20-009 and 20-010**

20-009 Motion: Doug Bryan **Second: Julie Lyon** **Roll Call Vote: 5-0**

20-010 Motion: Doug Bryan **Second: Dan Thomas** **Roll Call Vote: 5-0**

There is a cost savings by combining the tank projects into one grant application. What is needed to move forward is a revised notice of exemption for cequa. A revised Resolution for authorization to make the application include both project names together.

C. POLICY REVISION / ADOPTION

- C.1 Water Ordinance- Sec. 14.5, Drought Plan and Requirements
(discussion-possible action) 3rd reading (drought flyer at meeting)

Bring back with Board input.

C.2 Employee-Personnel Policy 5.0-5.3.2f
(discussion—possible action) 3rd reading

Motion: Doug Bryan Second: Julie Lyon Vote: 5-0

The District staff will have the option to bank overtime hours if requested.

IX. CLOSED SESSION

- a. Public Employee Performance Evaluation: State Code, Section (54957) (Evaluation of the General Manager, Ralph Emerson)

The Board voted unanimously to extend Mr. Emerson's contract for 5 more years with a positive evaluation.

Motion: Doug Bryan Second: Julie Lyon Vote: 5-0

X. RETURN TO OPEN SESSION

Report of action taken

XI. ITEMS FOR NEXT BOARD MEETING

1. Rate Proposal Process
2. Update on backhoe purchase
3. On-Line payment update
- 4.

*** Next Board Meeting is July 28, 2020**

XII. ADJOURNMENT

6:45 p.m.