



# GARBERVILLE SANITARY DISTRICT

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## BOARD AGENDA MEMORANDUM

Meeting Date: November 19, 2019  
To: Garberville Sanitary District Board of Directors  
From: Jennie Short, Consultant Project Manager  
Subject: 2019 DWSRF Planning Project Application Update  
Wallen Rd Tank Replacement, Robertson Tank Replacement,  
Meadows Aerial Waterline Relocation

### GENERAL OVERVIEW

Since the last board meeting the following tasks have been completed:

1. The Notice of Exemptions were submitted to the State Office of Planning and Research
2. The Notice of Exemptions were filed with the Humboldt County Clerk
3. DWSRF Planning Project applications (all four sections per project) have been submitted on FFAST. They can be viewed at:  
<https://www.garbervillesd.org/2019-planning-project-applications>
4. Begin coordination with DWSRF staff for assigning a project manager to each project.

Going forward we will work with DWSRF staff to verify that all necessary documents have been provided and await funding of the projects.

### FINANCIAL CONSIDERATIONS

The Board budgeted \$20,000 for the preparation of the SRF grant applications for these three projects in FY 2019/2020. The actual cost for the preparation of these applications is currently well under this amount.

These cost savings can be used to offset the purchase of the utility truck.

### STAFF RECOMMENDATION FOR BOARD ACTIONS

None

### ATTACHMENTS

None