

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Date of Meeting: July 19th, 2022  
5:00 p.m. – Open Public Session**

**I. REGULAR MEETING CALLED TO ORDER**

Doug called the meeting to order at 5:00 p.m.

**II. ESTABLISHMENT OF QUORUM**

Rio Anderson-Absent  
Doug Bryan-Present  
Julie Lyon- Present  
Dan Thomas- Present

**III. APPROVAL OF AGENDA**

Motion: Julie Lyon                      Second: Dan Thomas                      Vote: 3-0

**IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED**

**Conference with Real Property Negotiators (Government Code § 54956.8):**

**V. OPEN SESSION**

**VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

Kristen Vogel  
Kent Scown  
Lisa Music

**VII. ANNOUNCEMENTS AND COMMUNICATIONS**

**REPORTS AND PRESENTATIONS –**

Operations Staff- The current river level is 69 CFS compared to last year which was 15 CFS.

Office Staff- 0

Board Members- Dan Thomas suggested the staff have a safety meeting about hydration.

Correspondence- Pg. 4-7

General Manager—Ralph Emerson Pg. 8

Ralph attended a fire safe meeting. The purpose of the meeting was to discuss funding for new fire hydrants in town.

**VIII. REGULAR AGENDA ITEMS**

**A. CONSENT AGENDA**

A.1 Approve Financials Date May 2022 - pg. 9-20

A.2 Approve June 28th, 2022 Regular Meeting Minutes - pg. 21-24  
Approve May 3<sup>rd</sup>, 2022 Special Meeting Minutes

A.3 Operations Safety Report- pg. 25-28

Motion: Dan Thomas                      Second: Julie Lyon                      Vote: 3-0

**B. GENERAL BUSINESS – Action items**

- B.1 Tank Replacement Project Update pg. 29-31  
(action required)

**The District is in the preliminary stages of design for the tank replacement project. More data will be collected in the months ahead.**

- B.2 LIHWAP-Customer Assistance Program pg. 32  
(discussion—possible action) Mary and Jennie  
**Jennie and Mary attended a zoom meeting on the LIHWAP Program. 32 LIHWAP flyers were sent out to the Districts past due customers. Jennie mentioned that the program has a sunset clause 2 years from now.**

- B.3 Board Election Time Line and Process pg. 33  
(discussion-possible action)

- B.4 Joint Use Agreement—Equipment and staff pg. 34-37  
(discussion-possible action)

**The District Board wants to focus on the emergency side of the agreement for the equipment and staff time.**

- B.5 Possible Negotiations Regarding Property Required for Tank Project

**Property: Approximately *(undetermined)* acres of land and is a portion of the parcel designated as Assessor's Parcel Numbers APN 031-211-010, APN 031-211-012, APN 031-211-021, APN 223-061-016, APN 223-061-018**

**Garberville Sanitary District Negotiator(s): Ralph Emerson (General Manager), Jennie Short (GSD Consultant Project Manager, and Russ Gans (GSD attorney) Negotiating parties/Negotiating With: Gregory and Megan Swaffar.**

**Under negotiation: Price and/or terms of payment/conditions, Ground Lease, Development agreement and property size.**

(discussion—possible action) *(Negotiating team)*  
**BRING BACK.**

- B.6 Southern Humboldt Community Healthcare District,  
Conditional Will-Serve Agreement  
(discussion-possible action) Agreement at meeting  
**Motion: Julie Lyon Second: Dan Thomas Vote: 3-0**

**The will serve letter is needed for the healthcare district to move forward with CEQA. Kent Scown mentioned that a two year term is unlikely to be adequate for this process. It is closer to three years before a shovel would touch the ground. The Board discussed Agenda Item B.6 before B.5**

**C. POLICY REVISION / ADOPTION**

- C.1 Water Ordinance—Drought Plan-Enforcement-Sec 14.5 pg. 38-42  
(discussion—action requested) Resolution-2<sup>nd</sup> reading-#22-009  
**More changes were made to the ordinance. Bring Back.**  
**The Resolution number is no longer 22-009 since the Board did not make a motion on this agenda item.**

C.2 Required Water Meter Discontinuance—Base Rate Requirements pg. 43  
(discussion—action requested) Resolution-2<sup>nd</sup> reading

C.3 Water Ordinance 14.1 and 15.7 – Filling Pools pg. 44-48  
(discussion—action requested) Resolution-2<sup>nd</sup> reading- Resolution 22-010  
**Motion: Dan Thomas      Second: Julie Lyon      Roll Call Vote: 3-0**

**The Resolution number changed to 22-009. Make changes before Doug signs the Resolution.**

**IX.      NO CLOSED SESSION**

**X.      RETURN TO OPEN SESSION**

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Report of any actions taken in Closed Session

**NO CLOSED SESSION**

**XI.     ITEMS FOR NEXT BOARD MEETING**

1. Tank Replacement Project
2. Conference with Real Property Negotiators
3. River and Drought Conditions
- 4.
- 5.

**The Next Board Meeting is August 23, 2022**

**XII.    ADJOURNMENT**

Meeting ended at 6:32 p.m.