

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: October 22, 2019
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

4:59 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-(arrived at 5:02 p.m.) -Present
Linda Brodersen
Julie Lyon
Richard Thompson**

Doug Bryan-Absent

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Richard Thomson Vote: 3-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS –

Operations Staff- 0

Office Staff- 0

Board Members- Linda read Richard Thompsons resignation letter. Linda also read two letters from SDRMA congratulating the District on having no paid workers comp claims/or property-liability claims.

Correspondence- 0

General Manager—Ralph Emerson Pg. 4

Ralph is asking the Board for direction for the past due customers. Ralph will include in the next month's Agenda.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 JULY 2019 Financials

A.2 Approve Date: September 17, 2019 Regular Meeting Minutes

A.3 Operations Safety Report

Motion: Richard Thompson

Second: Rio Anderson

Vote: 4-0

B. GENERAL BUSINESS

B.1 SHCP Request For Potable Water Update

Jennie Short gave a brief update on this Agenda Item.

B.2 Wallen Road Tank Replacement Project

Consider adopting notice of Exemption Resolutions #19-007, 19-010

Motion: Julie Lyon Second: Richard Thompson Roll Call Vote: 4-0 (19-007)
Motion: Richard Thompson Second: Rio Anderson Roll Call Vote: 4-0 (19-010)

B.3 Robertson Tank Replacement Project

Consider adopting notice of Exemption Resolutions #19-008, 19-011

Motion: Rio Anderson Second: Julie Lyon Roll Call Vote: 4-0 (19-008)
Motion: Richard Thompson Second: Rio Anderson Roll Call Vote: 4-0 (19-011)

B.4 Meadows Aerial Waterline Reconstruction Project

Consider adopting notice of Exemption Resolutions #19-009, 19-012

Motion: Julie Lyon Second: Richard Thompson Roll Call Vote: 4-0 (19-009)
Motion: Richard Thompson Second: Julie Lyon Roll Call Vote: 4-0 (19-012)

B.5 Resignation of Richard Thompson

acceptance and recognition of service

Motion: Rio Anderson Second: Julie Lyon Vote: 4-0

Linda accepted resignation letter from Richard Thompson. 10/22/2019

B.6 GSD Board Vacancy Procedures

(discussion—possible action)

The District needs to fill Richards’s position first. Next the District will fill Doug’s position.

B.7 Audit Update Jennie-Mary

(discussion—possible action)

Positive outcome. Jennie Short came down to help with the Audit.

B.8 Cannabis Agriculture Meter Letter Response

(information Only) Ralph

Ralph handed out these letters to the high residential water users. Interesting results from this process. No one has been required yet to purchase an Agriculture Meter.

B.9 Update on Projects

(discussion—possible action)

B.10 Update GSD Signatory card for Umpqua Bank

(discussion—possible action) Resolution #19-006

Motion: Julie Lyon Second: Rio Anderson Roll Call Vote: 4-0

B.11 CSDA Conference Update

(information only) Ralph

C. POLICY REVISION / ADOPTION

C.1 Water Ordinance: Article 10—re-connection, after hours
(discussion possible action) 2nd reading---resolution #19-005
Motion: Richard Thompson Second: Julie Lyon Roll Call Vote: 4-0

C.2 Updated Water Ordinance--Complete
(discussion-no action) first reading
BRING BACK

IX. CLOSED SESSION

A. No Items For Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Rate Study
 2. Project and Funding Update
 3. Completed Water Ordinance
 4. Board Member Vacancy Update
- November 19, 2019**

XII. ADJOURNMENT

@6:20 p.m.