

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: April 28, 2020

**Closed Session: 5:00 P.M.
Regular (Open) Session: 5:45 P.M.**

IMPORTANT MEETING PARTICIPATION NOTICE:

TELECONFERENCE MEETING

Following the Direction of Governor Newsom in stopping the spread of the COVID-19 virus, the Board Meeting referenced in this Agenda will be conducted through teleconference. Members of the public are encouraged to participate. In order to participate, please call the following teleconference phone number: **(916) 588-9668** at/prior to the meeting start time. When prompted, please enter **2451** (then press #), the password is **1234** (then press #). You are encouraged to join the conference line prior to the meeting start time in the event of conferencing difficulties. Please remain on the line quietly until public comment is called.

CLOSED SESSION AGENDA

5:00 P.M.

I. CALL TO ORDER

@ 5:00 p.m.

A.1 ESTABLISHMENT OF QUORUM:

Rio Anderson, Linda Brodersen, Doug Bryan, Julie Lyon, Dan Thomas -PRESENT

A.2 PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:

A.3 CLOSED SESSION DISCUSSION ANNOUNCEMENT:

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, and license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

- a. Conference with Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2):
(1 potential case) Claimant California State Water Resources Control Board, Bulk
Water Sales

A.4 RECESS INTO CLOSED SESSION: (Private Call-In Line Will Be Used by Board and Legal Counsel).

A.5 REPORT OUT OF CLOSED SESSION.

No action was taken during the closed session.

REGULAR MEETING AGENDA

5:45 P.M.

II. REGULAR MEETING CALLED TO ORDER

@ 5:45 p.m.

III. APPROVAL OF AGENDA

Motion: Rio Anderson

Second: Dan Thomas

Roll Call Vote: 4-0

Note: Julie Lyon left the board meeting after the closed session agenda item.

IV. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

Teleconference Audience-

Kristin Vogel

Ed Voice

Carolyn Bourassa

Tanya Stevens

Jennie Short

Keith Easthouse

Richard Thompson

V. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- 0

Board Members- Julie and Linda participated in the budget meeting with Ralph, Jennie and Mary.

Correspondence- 0

General Manager—Ralph Emerson Pg. 6

There has been a small reduction in the amount of water treated compared to last year at this time.

VI. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date—February 2020-financials - pg. 7-18

A.2 Approve Date: March 24, 2020 Regular Meeting Minutes – pg. 19-21

A.3 Operations Safety Report – pg. 22-23

Motion: Doug Bryan

Second: Rio Anderson

Roll Call Vote: 4-0

B. GENERAL BUSINESS – *Action items*

- B.1 Proposition 218 Public Hearing: Proposed Water and Sewer Rate Adjustments and Changes to the District's Water and Sewer Rate Calculation Methodology - Continuance of Public Hearing
(Discussion—Action requested): Resolution #20-005, Continuing Hearing

Motion: Doug Bryan

Second: Dan Thomas

Roll Call Vote: 4-0

Motion Carried. The District is requesting to continue the public hearing until the next board meeting May 19, 2020.

- B.2 Replace Copier-Printer
(Report from Mary—information only)

Total Cash Price \$6,239.89

The copier is a nice upgrade from the previous copier.

- B.3 Project—Grant Funding Update
(Discussion-possible action)

The District has sent in 3 applications for grant funding. Two of the projects were combined into one application.

- B.4 SHCP Water Service Update
(Discussion-possible action)

- B.5 Request for Water Service—Emerald Holdings, LLC
(Discussion-possible action)

Motion: Rio Anderson

Second: Dan Thomas

Roll Call Vote: 4-0

This account will be moved to a multi-use rate or a new meter will be required to separate Commercial water use from Residential.

C. POLICY REVISION/ADOPTION

- C.1 Sec 9.5 Payment of Bills—Discontinuance of Service Ordinance.
(Discussion—No action) 2nd reading—Resolution #20-002

Motion: Dan Thomas

Second: Doug Bryan

Roll Call Vote: 4-0

- C.2 Sec 4.9 Service Connections
(Discussion—No action) 2nd reading

Bring Back

- C.3 Drought Contingency Plan--
(Discussion—No action) 1st reading

Clean up and add the District email.

- C.4 Personnel Policy-Employee vacation, personal and sick days Policy
(Discussion—No action) 1st reading--information at meeting

Bring Back

VII. ITEMS FOR NEXT BOARD MEETING

1. 2020-2021 Budget
2. Public Hearing for Rate changes
3. Service Connection Ordinance Sec4.9
4. Drought Contingency Plan
5. ***JUS Online Payment Options***

Next Board Meeting May 19, 2020

VIII. ADJOURNMENT

@ 7:00 p.m