

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: March 24, 2020

5:00 p.m. – Open Public Session

IMPORTANT MEETING PARTICIPATION NOTICE:

Following the Direction of Governor Newsom in stopping the spread of the COVID-19 virus, the Board Meeting referenced in this Agenda will be conducted through teleconference. Members of the public are encouraged to participate. In order to participate, please call the following teleconference phone number: (916) 588-9668 at/prior to the meeting start time. When prompted, please enter 2451 (then press #), the password is 1234 (then press #). You are encouraged to join the conference line prior to the meeting start time in the event of conferencing difficulties.

I. REGULAR MEETING CALLED TO ORDER

5:02 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-Present
Linda Brodersen
Doug Bryan
Julie Lyon**

Dan Thomas-Took oath of office during Agenda Item B.1

III. APPROVAL OF AGENDA

Motion: Rio Anderson Second: Julie Lyon Roll Call Vote: 4-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING IF NEEDED

No Closed Session

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

Teleconference Audience:

**Keith Easthouse
Ed Voice
Jennie Short**

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- 0

Board Members- Linda Brodersen attended a webinar with CSDA.

Correspondence- 0

General Manager—Ralph Emerson Pg. 4 Agenda Packet

No additional comments.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials Date: January 2020
- A.2 Approve Regular Meeting Minutes-Date: February 25, 2020
- A.3 Operations Safety Report

Motion: Julie Lyon Second: Doug Bryan Roll Call Vote: 4-0

B. GENERAL BUSINESS – *Action items*

- B.1 GSD Board Appointment (Dan Thomas)
(Action Requested) (Oath of Office)

Motion: Doug Bryan Second: Rio Anderson Roll Call Vote: 5-0

- B.2 Corona Virus Precautions and Pandemic Planning
(discussion--possible only)

- B.3 Robertson Tank Contract-Easement Agreement
(discussion-possible action)

The Board Approves Resolution 20-004

Motion: Rio Anderson Second: Julie Lyon Roll Call Vote: 5-0

The Board authorized the Board Chair to sign on behalf of the District the necessary documents for the purchase of this property.

Motion: Doug Bryan Second: Julie Lyon Roll Call Vote: 5-0

- B.4 Water Balance and Capacity Report
(discussion--possible action)

- B.6 Replace Copier/Printer
(discussion—possible action) report by Mary

Motion: Rio Anderson Second: Julie Lyon Roll Call Vote: 5-0

- B.7 Rate Study Update
(Information Only)

The proposed rate change notices went out in the mail on time. The District is on schedule for the public hearing April 28th, 2020. Changes may occur due to the Coronavirus.

C. POLICY REVISION / ADOPTION

No Items

IX. CLOSED SESSION

No items for Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Personnel Policy-Vacation Days-Personal Days-Sick Leave
2. Water Source Capacity Report
3. Rate Study
4. Projects update
5. Water Disconnection Ordinance
6. Drought Contingency Plan

XII. ADJOURNMENT

5:41 p.m.