

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

November 27th, 2018
5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

Meeting started at 5:02 pm

II. ESTABLISHMENT OF QUORUM

**Rio Anderson-Present
Linda Brodersen
Doug Bryan
Richard Thompson-Arrived at 5:15pm**

III. APPROVAL OF AGENDA

Motion: Rio Anderson Second: Doug Bryan Vote: 3-0

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

A. No items for closed session

VI. OPEN SESSION

A. Board Report of action, if any, taken during closed session—No action

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Kristen Vogul asked what happened to the meter after it was taken off the hydrant. The response from GM is nothing at this time. Meter has been put away.

Jessie Jeffries stated he felt GM provided incomplete information to him because of what the State Water Board had received. He felt GM was not doing a very good job.

**Shawn Studebaker
Dan Thomas**

**VIII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS –**

Correspondence- Pg. 4-7

Operations Staff-

Office Staff-

Board Members- The Board acknowledged the GSD staff for all they do.

General Manager—Ralph Emerson Pg. 8

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials - pg (Sent by Email to all Board Members)
- A.2 Approve 10/23/2018 Regular Meeting Minutes - pg. 9-11

A.3 Operations Safety Report- pg.12-13
Motion: Doug Bryan Second: Rio Anderson Vote: 4-0

B. GENERAL BUSINESS – Action items

B.1 Raw Water Intake Gallery-South Fork Eel River pg.14-18

**More research needs to be done. The pipes need to be located.
Follow up for the interest of the Water District.**

B.2 Chlorine Contact Chamber—Tracer Study pg. 19-34

The tracer study was successful and the tank meets the requirements of the state.

B.3 Replace Office Carpet--Consideration pg. 35-36

The District would be responsible for the full price to replace the office carpet. The staff will look into more flooring options.

B.4 Will Serve Water/Sewer Service Application and Agreement pg.37-41

Bring back with corrections made to the application.

B.5 Emergency Bulk Water Sales-Response From State Water Board pg. 42-46

The District will not be providing bulk water unless approved by the state water board.

B.6 Rate Study Update pg.47-48

December 3rd 2018 at 2:00 pm is the next rate study meeting.

C. POLICY REVISION / ADOPTION

C.1 Personnel Policy—Employee Conduct Section 7.5--7.11 pg.49-55
(discussion possible action) first reading

Bring Back

C.2 Water Ordinance, Discontinuance of Service Article 10, Sec 10.7-10.9 pg. 56-59
(discussion-no action) first reading

Bring Back

X. ITEMS FOR NEXT BOARD MEETING

1. Rate Study
2. Southern Humboldt Park Projects
3. Update on Projects
4. Budget Update 2018—2019
5. Introduction and swearing in of New Board Members
6. Board Member officers and Duties
7. 2019 Board Calendar

Next Board Meeting is December 18th 2018

XI. ADJOURNMENT