

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES**

**GSD District Office
919 Redwood Dr. Garberville, CA
May 24, 2016 5:00 p.m.**

I. REGULAR MEETING CALLED TO ORDER

Chair Brodersen called the meeting to order at 5:00 pm

II. ESTABLISHMENT OF QUORUM

Rio Anderson - Absent
Linda Brodersen - Present
Doug Bryan - Present
Richard Thompson - Present
Gary Wellborn - Present

III. APPROVAL OF AGENDA

Chair Brodersen asked for a motion to approve the agenda as presented. Director Thompson made a motion to approve the agenda. Wellborn seconded. The motion was passed by 4 yes votes.

IV. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Chair Brodersen asked for public comments. No comments.

V. ANNOUNCEMENTS AND COMMUNICATIONS

CORRESPONDENCE:

County Project Referral: Southern Humboldt Community Park Draft Environmental Impact Report, requesting comments with any recommended conditions of approval.

Emerson explained the Park is trying to change their land use classification, they are not in the district's service boundary. He said the County has asked for input and he is looking for direction from the Board. Did the Board want him to send the County something, because they are not in the District Boundary, the district didn't have a lot of say in what they do. Emerson said he was concerned about the water they took out of the river. He wants to protect the water available for GSD customers. Jennie Short suggested the District comment on the sewer uses that are developing inside the district's sphere of influence but not hooking up to GSD's sewer system. Director Wellborn was looking for more detail. Short explained there was considerable amount of detail in the document and there was a link to it on the County's website. After discussion, it was decided to have staff draft a response and present it at the next meeting.

REPORTS AND PRESENTATIONS

Operations Staff - Ron presentation on CRWA Conference

Copenhafer reported he attended three days of training sections in several areas. The most interesting topic was the replacement of water meters, water loss, and collection system compliance including the sanitary sewer overflow program and how beneficial it has been to the State. He also attended a two day pump controls class.

Office Staff - Short reported the Annexation was completed this month.

Board Members- Bryan reported that he received a email today saying the 25 % drought restrictions had been lifted. Brodersen said the individual restriction were still in effect.

General Manager—Ralph Emerson said he report was in the agenda and unless there was any questions, it was self-explanatory.

VI. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials
- A.2 Approve 4/26/16 Regular Meeting Minutes
- A.3 Operations Safety Report

Brodersen asked for a motion to approve the consent agenda.

Motion: Wellborn Second: Bryan Vote: 4 yes votes

B. GENERAL BUSINESS

- B.1 First Reading of 2016-2017 Budget

Jennie gave an over view of the draft proposed budget it was agreed to have staff make the minor adjustments and bring to the next meeting for approval.

- B.2 Wallan Rd Tank and road repairs

Emerson said he is taking measurements, photos and getting prices for the repairs needed.

- B.3 Leino Lane water line replacement

Emerson reported the annexation is completed, and the nine residences on Leino Ln are in the District's services area. He said there is a problem when someone at the top of Leino turns their water on, the one at the bottom doesn't have water pressure. He said we need to correct this problem. Emerson is getting prices on the cost of this project. Short pointed out that there was a process of getting the States approval on connecting to the Kimtu water line. She said this could become a lengthy process with costs attached. Emerson said he didn't see this happening this year.

- B.4 3rd tier water usage

Emerson provided an information sheet on the current water rates. He said Gary and Richard were on the rate committee. They will have a meeting and bring back information to the next meeting.

- B.5 Study Session

Emerson wanted to schedule a Board Study Session. A Special Meeting was scheduled for June 21 at 3:30 pm – 4:00 pm and the Study Session from 4:00 pm – 6:00 pm.

C. POLICY REVISION / ADOPTION

- C.1 Water Ordinance, Article 12: Public Fire Protection Section 12.1 Use of Fire Hydrants

Emerson reviewed the changes to the Article 12 Section 12.1

Chair Brodersen asked for a motion to adopt the Ordinance as written.

Motion: Thompson Second: Wellborn Vote:4 yes votes

Adopt Resolution 16-006 Authorizes the Garberville Sanitary District to Change a Water Ordinance Article 12; Section 12.1

Chair Brodersen asked for a motion to approve the Resolution 16-006. Wellborn made a motion to approve Resolution 16-006. Thompson seconded the motion. The motion was passed by a roll call vote. 4 yes votes and Anderson was absent.

C.2 Water Ordinance, Article 12: Public Fire Protection Section 12.2 Moving Fire Hydrants
(First reading) no action required

Emerson provides his changes to the current Water Ordinance Article 12 Section 12.2. He will bring the changed ordinance back for the second reading at the July Meeting.

VII. ITEMS FOR NEXT BOARD MEETING

1. Joint Board meeting with Redway to explore joint projects and shared costs
2. Approve 2016-2017 Budget
3. Second Reading, Water Ordinance, Article 12: Public Fire Protection 12.2 Moving Fire Hydrants

VIII. ADJOURNMENT

Chair Brodersen adjourned the meeting at 6:34 pm

**Respectfully Submitted
Tina Stillwell - Clerk**