

**GARBERVILLE SANITARY DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Date of Meeting: October 27<sup>th</sup> 2020**

**I. REGULAR MEETING CALLED TO ORDER**

**@ 5:00 p.m.**

**II. ESTABLISHMENT OF QUORUM**

**Rio Anderson-Absent  
Linda Brodersen-Present  
Doug Bryan-Present  
Julie Lyon-Present  
Dan Thomas-Absent**

**III. APPROVAL OF AGENDA**

An Agenda item was added right before the meeting. This item became B.1 and everything else moved down.

**Motion: Julie Lyon                      Second: Doug Bryan                      Vote: 3-0**

**IV. COMMENTS ON CLOSED SESSION ITEM**

**V. THE BOARD WILL ENTER CLOSED SESSION**

**Conference with Legal Counsel-Anticipated Litigation.** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9

**VI. OPEN SESSION**

**@ 5:30 p.m.**

**Linda Brodersen reported that no action was taken during closed session.**

**VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

**General Public / Community Groups**

**VIII. ANNOUNCEMENTS AND COMMUNICATIONS**

**REPORTS AND PRESENTATIONS**

**Operations Staff- 0**

**Office Staff- 0**

**Board Members- 0**

**Correspondence- 0**

**General Manager—Ralph Emerson Pg. 4**

**No additional comments were made at the meeting.**

**IX. REGULAR AGENDA ITEMS**

**A. CONSENT AGENDA**

- A.1 Approve Financials Date June 2020 - Handout at Meeting
- A.2 Approve September 22, 2020 Regular Meeting Minutes
- A.3 Operations Safety Report

**Motion:**    **Second:**    **Vote:**

**B. GENERAL BUSINESS**

- B.1 Grant Application to CAL OES  
(Item added at meeting)

**This grant opportunity is only open for 3 weeks and is due on 10/30/2020. That is why the District could not wait for the next Board Meeting.**

**With 10 water/sewer pump stations and only 4 of them which have generators. When the power goes out, the operations staff has had to go between stations with a portable generator.**

**The grant would let us put fixed generators at each of those sites.**

**The Board approved this grant application.**

**Motion: Doug Bryan    Second: Julie Lyon    Vote: 3-0**

- B.2 Update on New Rate Implementation  
(discussion-possible action)

- B.3 Robertson Tank Removal-Replacement  
(discussion-possible action) Update

**Motion: Julie Lyon    Second: Doug Bryan    Vote: 3-0 Motion Carried**

**There is no guarantee that the District will get funding in the amount of time we our hoping for. Hopefully a funding agreement will be executed by March 2021. Jennie drafted a letter response to Jim Johnson's questions concerning the sale of the Robertson Tank Property. The District needs the property in our name to be able to receive the grant funding.**

- B.4 Technical Assistance Grant and Request  
(discussion-possible action)

**Technical Assistance Grant    Motion: Doug Bryan    Second: Julie Lyon    Vote: 3-0**

**Meredith Sewer line    Motion: Doug Bryan    Second: Julie Lyon    Vote: 3-0**

- B.5 Water Demand Comparison with Past Years  
(discussion-possible action)    **Handout at Meeting**  
**Information at the meeting**

- B.6 Emergency Operations Plan  
(discussion-possible action)

**Bring back. Ralph has gathered information from other Districts in the surrounding area.**

**C. POLICY REVISION / ADOPTION**

- C.1 Personnel Policy 5.3.7—7.9  
(discussion-possible action) 2nd reading

**Motion: Julie Lyon    Second: Doug Bryan    Vote: 3-0 Motion Carried**

**Approved with the changes made.**

C.2 Drought Contingency Ordinance Sec. 14.5  
(discussion—action requested) 2<sup>nd</sup> reading resolution# 20-013  
**Ordinance Motion: Doug Bryan Second: Julie Lyon Vote: 3-0**  
**Resolution Motion: Doug Bryan Second: Julie Lyon Roll Call Vote: 3-0**

**X. ITEMS FOR NEXT BOARD MEETING**

1. Robertson Tank Replacement Project
2. Update on River Conditions
3. Customer Comment Report of GSD Staff
4. *Budget Update*
5. *Emergency Operations Plan*

**Next Meeting is November 17, 2020**

**XI. ADJOURNMENT**

**@ 6:15 p.m.**