

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: March 26, 2019
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

5:03 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson- Present
Linda Brodersen
Doug Bryan
Richard Thompson
Julie Lyon**

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Doug Bryan Vote: 5-0

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

No Closed Session

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

VII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS –

Operations Staff- 0

Office Staff- 0

Board Members- Linda and Richard met with Ralph for the budget update.

Correspondence- Proposed Legislative Bills—SDRMA Insurance update Pg. 4-17

General Manager—Ralph Emerson Pg. 18

Jennie Short was unable to attend the budget update meeting.

The strategic planning meeting is April 16th at 10:00 a.m. in the District office.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date: January 2019 – pg.19-32

A.2 Approve Date: February 26, 2019 Regular Meeting Minutes - pg. 33-35

A.3 Operations Safety Report- pg. 36-37

Motion: Richard Thompson

Second: Rio Anderson

Vote: 5-0

B. GENERAL BUSINESS – Action items

B.1 Hospital and Fire Department Update

Presentation by Kent Scown —

B.2 Customer Billing and Change of Procedures (Handout at Meeting)

(discussion-action requested) Presentation by Mary

Motion: Julie Lyon

Second: Rio Anderson

Vote: 5-0

The board approved ordering 10, 000 customer billing cards, and to purchase the Email Billing Module through JUS. In June the District will be able to offer Email Billing to the customers.

B.3 Commercial Cannabis Manufacturing Application

(discussion-possible action) Eel River Farm – Information at Meeting

Motion: Rio Anderson

Second: Richard Thompson

Vote: 4-0-1

Linda Brodersen abstained from the vote and discussion on this matter. Her property is neighboring this proposed project. Christ Trent is requesting a will serve letter and a demo letter from the District. Currently there is no water going to the building. Chris explained that they will be using nonvolatile manufacturing. A commercial kitchen and remodeling of the existing building is also a part of the plans. There will be a one bedroom small studio that will be included. The water use is expected to be low. The District needs a guarantee that the discharge from the manufacturing process will not enter our treatment system without being tested first.

B.4 Search and Rescue Building Project

Motion: Julie Lyon

Second: Doug Bryan

Vote: 5-0

The board directed Ralph to send a letter of approval for the search and rescue building project, with some changes to the wording.

B.5 Ongoing Projects (Bank Building-Theater-New Inn)

(discussion-possible action)

B.6 Request for water at Connick Creek

(discussion—direction)

The District cannot bear any cost for this request. Currently this property has a well. The owner is wanting to get city water if possibly. All expense would fall onto the property owners. The property owner needs to go before LAFCO with this request first.

B.7 Budget Update for 2018-2019 and 2019-2020

(information Only)

At the April 2019 meeting we will have the budget update presentation by Jennie Short.

B.8 Rate Proposal Update

(discussion-possible action)

There will also be an update for the rate proposal at the April meeting.

The parks events are growing in size. They have ran out of potable water during the events before. The main concern is the health and safety for the park and community. Bottle water does not suite the parks vision of being environmentally friendly. The parks first step was to reach out to the GSD and LAFCO. Rio abstained from the vote and discussion. Ralph will draft a potential letter of support for the board to approve. More information will be provided at the next board meeting.

C. POLICY REVISION / ADOPTION

- C.1 Non-Harassment Policy Sec:7.4
(discussion possible action) 2nd reading
Bring Back

pg. 39-42

- C.2 Conflict of Interest Policy-Appendix D
(discussion-possible action) 1st reading
Bring Back

pg. 43-47

IX. CLOSED SESSION

- A. No Items For Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Rate Proposal
2. First draft of 2019/2020 budget
- 3.
- 4.

XII. ADJOURNMENT

6:48 p.m.

The April 23, 2019 Board Meeting was canceled due to a lack of Quorum.