

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

**Date of Meeting: July 23rd, 2019
5:00 p.m. – Open Public Session**

I. REGULAR MEETING CALLED TO ORDER

5:08 p.m.

II. ESTABLISHMENT OF QUORUM

**Rio Anderson- Present
Linda Brodersen
Richard Thompson-Arrived at 5:10 p.m.
Julie Lyon**

Doug Bryan-Absent

III. APPROVAL OF AGENDA

Motion: Julie Lyon Second: Rio Anderson Vote: 3-0

Agenda item B.1 was TABLED until the next meeting.

IV. THE BOARD WILL ENTER CLOSED SESSION AT END OF MEETING

V. OPEN SESSION

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

**VII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS**

Operations Staff- 0

Office Staff- 0

Board Members- 0

Correspondence- 0

General Manager—Ralph Emerson

Page 4 in the agenda packet.

GM Conference had great information and Ralph is thankful he was able to attend.

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

- A.1 Approve Financials Date May 2019
- A.2 Approve June 18, 2019 Regular Meeting Minutes
- A.3 Operations Safety Report

Motion: Rio Anderson

Second: Julie Lyon

Vote: 4-0

B. GENERAL BUSINESS

B.1 Rate Structure Process

TABLED

B.2 Contract with Jennie Short (4 Js Consulting)
(action requested)

Motion: Richard Thompson

Second: Julie Lyon

Vote: 4-0

B.3 RCSD—GSD Joint Use Projects and Shared Operators

Direction was given to Ralph to send letter to neighboring Districts. This can help with employee cost, equipment cost, man power etc. The meeting will be at the District office on August 21, 2019.

B.4 SHCP Potable Water Progress

The SHCP will reimburse the District for any expense outside of our normal cost for any other developer. The direction from the board was to wait until after the LAFCo meeting in August.

B.5 GSD Improvements and Projects Completed

Update the media and the District website.

B.6 Potable Water for Cannabis Cultivation Update

The Board gave Ralph direction to send out letters to those who are using excessive amounts of water for cannabis cultivation. Both the renter and owner of the property should receive the letter. Ralph will deliver the letter in person with an additional staff member.

B.7 Update on Bank Building, New Inn and Theater Project

Information only.

B.8 Purchase Utility Truck
(discussion-possible action)

Motion: Rio Anderson

Second: Richard Thompson

Vote: 4-0

The District did not budget to purchase a new utility truck. The District will not be able to purchase a back hoe this fiscal year. The truck has been purchased and delivered to the District.

B.9 Surplus Property-1999 Ford f350
(discussion—possible action) Resolution 19-003

Motion: Julie Lyon

Second: Richard Thompson

Roll Call Vote: 4-0

The Board declared the surplus of the 1999 Ford F350.

B.10 Cal-Fire water line easement for Search and Rescue building

Information only.

B.11 Request for Cannabis-Manufacturing, Joe Bilandzija

The Board denied this project referral. More information is required before the Board can make a decision.

C. POLICY REVISION / ADOPTION

C.1 Personnel Policy-4.2—5.3.3
(Second Reading)

Motion: Julie Lyon

Second: Richard Thompson

Vote: 4-0

IX. CLOSED SESSION

A. No Items For Closed Session

X. RETURN TO OPEN SESSION

Report of any actions taken in Closed Session

XI. ITEMS FOR NEXT BOARD MEETING

1. Rate Process Update
2. SHCP Potable Water Process
3. Leak Update
4. After Hours Fee

August 27, 2019 Next BOD Meeting

XII. ADJOURNMENT

@ 6:23 p.m.