

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

January 23, 2018

5:00 p.m. – Open Public Session

I. REGULAR MEETING CALLED TO ORDER

Meeting started at 5:02 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Absent

Linda Brodersen-Present

Doug Bryan

Richard Thompson

III. APPROVAL OF AGENDA -

Motion: Doug Bryan

Second: Richard Thompson

Vote: 3-0

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

A. No items for closed session

VI. OPEN SESSION

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

Kelly Lincoln

VIII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- 0

Board Members- Rate Study meeting took place January 11th, 2018.

General Manager—Ralph Emerson Pg. 4-7

IX. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials – pg 8-33

A.2 Approve 12/19/2017 Regular Meeting Minutes - pg 34-35

A.3 Operations Safety Report- pg 36-37

Motion: Richard Thompson

Second: Doug Bryan

Vote: 3-0

B. GENERAL BUSINESS – Action items

- B.1 Board Organization and Duties pg. 38
(action requested)

Linda Brodersen was nominated to be the GSD Board Chairperson for 2018.

Nomination of Chairperson

Motion: Richard Thompson **Second: Doug Bryan** **Vote: 3-0**

Nomination of Vice Chairperson

Motion: Doug Bryan **Second: Richard Thompson** **Vote: 3-0**

Doug is nominated as Vice Chairperson.

Nomination of Secretary

Motion: Linda Brodersen **Second: Doug Bryan** **Vote: 3-0**

Ralph is nominated as Secretary.

Nomination of Treasurer

Motion: Linda Brodersen **Second: Doug Bryan** **Vote: 3-0**

Richard is nominated as Treasurer

Authorized Signatures to Sign For District

Motion: **Second:** **Vote:**

**Ralph, Mary, Linda, Doug on signature card
Need to add Richard to card.**

- B.2 Approve Board Calendar for 2018 pg. 39
(action requested)

Motion: Richard Thompson **Second: Doug Bryan** **Vote: 3-0**

- B.3 Approve Bids for the Measure Z Fire Hydrant Replacement Project pg. 40-44
(discussion-possible action)

Motion: Richard Thompson **Second: Doug Bryan** **Vote: 3-0**

The Board approved granting Wahlund Construction the Fire Hydrant Bid, for four fire hydrants. With Measure Z funding of \$60,000.00 and 10,000.00 coming from the District. =70,000.00 Four Fire Hydrants

- B.4 How to Calculate a Water Bill pg.
(Information Only)

- B.5 Approve Draft Audit Pg. 45-85
(discussion-possible action)

Motion: Richard Thompson **Second: Doug Bryan** **Vote: 3-0**

Draft audit approval with Board questions.

- B.6 Rate Study Update Pg. 86
(information only)

- B.7 Water Connection between Redway and Garberville
(discussion-possible action)

Motion: **Second:** **Vote:**

The District feels it would be a great idea to have an interrelationship with Redway in the case of an emergency situation. Vice Versa if Redway needs our resources during an emergency we can help.

Doug- "I also would like to plan for the future and I think that the reason why Ralph has to sit here and say that it's irresponsible for us to not plan it, because it hasn't been done. Had some of our founding members of this community maybe thought more in terms of working together instead of Hatfields and McCoys, which is commonly the case around here. Then that pipe would have already been put into place and this relationship would already be established, and we wouldn't have found ourselves into the corner that we've boxed ourselves into as a community."

B.8 Water Treatment Plant Contact Chamber repairs
(discussion-possible action) Update
Motion: **Second:** **Vote:**

B.9 Board Member Recruitment and Applications
(discussion-possible action)
Motion: **Second:** **Vote:**

No interest has been shown by the community for the open Board member position.

C. POLICY REVISION / ADOPTION

C.1 Agricultural Water use Ordinance –Section 15.9 **Pg. 87-94**
(discussion possible action) second reading—resolution # 18-001
Motion: **Second:** **Vote:**

The District has always had in place that if we go into a drought year, agricultural meters will be turned off first. Residential customers become our top priority.

C.2 Payment of Bills, insufficient funds, Sec 9.5 **Pg. 95-98**
(discussion—possible action) second reading—resolution #18-002

Bring back.

X. ITEMS FOR NEXT BOARD MEETING

1. Rate Study
 2. 10 year Capital Improvement Plan
 3. Agricultural Water Use Ordinance –Sec 15.9
 4. Budget Update 2017-2018
 5. Audit Approval
 6. Update on Measure Z Funded Fire Hydrants
 7. Contact Chamber Replacement Update
- *Next Board Meeting is February 27th, 2018**

XI. ADJOURNMENT

6:50 p.m.