

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

Date of Meeting: January 28, 2020

**5:00 p.m. – Open Public Session
Convene to Closed Session**

I. REGULAR MEETING CALLED TO ORDER

@ 5:03 p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Absent

Linda Brodersen- Present

Doug Bryan

Julie Lyon

III. APPROVAL OF AGENDA

B.1 Tabled

B.4 Tabled

B.7 Tabled

B.6 moved to B.5

B.8 moved to B.4

Motion: Doug Bryan

Second: Julie Lyon

Vote: 3-0

IV. CLOSED SESSION

Public Comment on any item in Closed Session

a) Conference with Legal Counsel – Anticipated Litigation

Significant exposure to litigation pursuant to Gov. Code § 54956.9(d)(2):

(1 potential case) Claimant California State Water Resources Control Board, Bulk Water Sales

b) Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to § 54956.9(d)(4):

(1 potential case) Facts and circumstances unknown to adverse party.

c) PROPERTY ACQUISITION. Property Acquisition in accordance with Section 54956.8 of the Government Code.

Property Acquisition Site: Robertson Water Tank site at Humboldt County Assessor Parcel Numbers (APN)

223-181-020 at 595 Alderpoint Road, Garberville California. Agency Negotiator(s): Ralph Emerson, Jennie

Short, and Russell Gans, District legal counsel. Negotiating Parties: Linda Wallan representing the Kenneth & Meredith Wallan Trust

Under Negotiation: Price and terms of payment.

V. RECONVENE TO OPEN SESSION

Report of any actions taken in Closed Session

@ 5:53 p.m.

No action was taken on item A, B, C.

Subject to reporting requirements.

VI. COMMENTS AND QUESTIONS FROM THE AUDIENCE

General Public / Community Groups

**VII. ANNOUNCEMENTS AND COMMUNICATIONS
REPORTS AND PRESENTATIONS**

Operations Staff- 0

Office Staff- 0

Board Members- 0

Correspondence- LAFCo Board Member Vacancy Notice

General Manager—Ralph Emerson Pg. 4

VIII. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials Date-November 2019 - pg. 5-17

A.2 Approve Regular Meeting Minutes of: December 17th, 2019 pg. 18-20

A.3 Operations Safety Report- pg. 21-22

Motion: Julie Lyon Second: Doug Bryan Vote: 3-0

Linda located a mistake in the minutes. On page 19, Dave Thomas needs to be changed to Dan Thomas.

B. GENERAL BUSINESS

B.1 Property Adjustment and Acquisition, Robertson Tank
(discussion-action requested) presentation by Jennie Short—resolution #20-001

TABLE

B.2 Update on SHCP Request for Potable Water
(discussion-possible action) Update at Meeting

The quarterly statements have been sent to the SHCP. They have been faithful with payments.

The protest need to be responded to by 2/14/20.

B.3 Board Member Vacancy Update pg.
(discussion-possible action)

Dan Thomas will be sworn in at the February 25, 20 board meeting.

B.4 Request From Customer to Install a Well pg.

TABLED

B.5 Marcus Schaible Requirements for Sewer Service pg. 29-30

TABLED

B.6 Rate Study Presentation and Timeline pg. 31
presentation by Jennie Short

Motion: Doug Bryan Second: Julie Lyon Vote: 3-0 Motion Carried

The District has not had a rate change since 2013. The board approved Resolution 20-001, the Prop 218 noticing procedure, and the public hearing date.

B.7 Progress of Grant Funding for Multiple Projects pg.
TABLED

B.8 Humboldt County Mini Complex Project

(information only)

This is a current customer in the District. There will not be a significant change in the amount of water that is consumed or the sewer that is being discharged into the system currently.

C. POLICY REVISION / ADOPTION

C.1 Water Ordinance-Payment of Bills: Late Payment Procedures, Sec 9.5(b) **pg. 32-36**
(discussion-action requested) 2nd reading—Resolution #20-002
TABLED

C.2 Water Ordinance— Service Connections, Section 4.9 **pg. 37-40**
(discussion—action requested) 2nd reading—Resolution #20-003

TABLED

XI. ITEMS FOR NEXT BOARD MEETING

1. Late Payment Procedures
2. Introduction of New Board Member
3. Rate Study Presentation

XII. ADJOURNMENT

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@7:50 p.m.