

**GARBERVILLE SANITARY DISTRICT
BOARD OF DIRECTORS MEETING
MINUTES**

October 23, 2018

5:00 p.m. – Closed Session

6:00 p.m.—Open Session

I. REGULAR MEETING CALLED TO ORDER

Open Session Started at 6:10p.m.

II. ESTABLISHMENT OF QUORUM

Rio Anderson-Absent

Linda Brodersen-Present

Doug Bryan

Richard Thompson

III. APPROVAL OF AGENDA

Motion: Doug Bryan

Second: Richard Thompson

Vote: 3-0

IV. PUBLIC COMMENT ON ANY ITEM ON THE CLOSED SESSION AGENDA

V. CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation (Government Code § 54956.9)
Stillwell vs. Garberville Sanitary District, Humboldt County Superior Court Case No. DR180139.**

VI. OPEN SESSION—6:00 p.m.

Nothing to report from closed session.

VII. COMMENTS AND QUESTIONS FROM THE AUDIENCE

Jesse Jeffries owns a water delivery business in Garberville. He states the GSD is in violation of the 2012 cease and desist order. Jesse Jeffries wants to have all the bulk water sales.

Kristin Vogel questions the District about the records kept for bulk water sales.

VIII. ANNOUNCEMENTS AND COMMUNICATIONS

REPORTS AND PRESENTATIONS

Operations Staff- 0

Office Staff- Mary attended a CSDA Secretary's Conference in Tahoe.

Board Members- 0

General Manager—Ralph Emerson Pg. 4-6

Ralph gave report of the meeting with Mr. Jeffries, and that Jennie Short is working with the state to determine if GSD can sell bulk water.

VI. REGULAR AGENDA ITEMS

A. CONSENT AGENDA

A.1 Approve Financials – **Board Recognized the June and July Financials.**

A.2 Approve 9/20/18 Regular Meeting Minutes - **pg. 40-42**

A.3 Operations Safety Report- **pg. 43-44**

Motion: Doug Bryan Second: Richard Thompson Motion Carried- Vote: 3-0

B. GENERAL BUSINESS – *Action items*

B.1 **Unfunded Mandates and Requirements of California Affecting GSD** **pg. 45-51**

Ralph explained state requirements and bills being considered including unfunded mandates (reimbursement).

B.2 **Water Treatment Plant Contact Chamber Update**

Chlorine Contact Chamber is completed and the tank is in operation while we wait for tracer study on 10/30-10/31/18.

B.3 **Rate Study Update**

Richard, Jennie, and Linda met with Ralph on updating rate structure. Some of the changes will be compared to the revenue and expense projections.

C. POLICY REVISION / ADOPTION

C.1 **ADDING ORDINANCE ARTICLES 4B, 4C, 4D APPENDING ARTICLE 1, 2, 5 AND 15 ESTABLISHING RATES, RULES AND REGULATIONS FOR WATER AND SEWER SERVICE WILL-SERVE LETTERS** (Jennie Short presentation) **pg. 53-68**
second reading--- Resolution 18-012

Jennie gave presentation with power point on the annexation process and history. A history of the GSD was given and maps were used. Jennie stated General Manager has authority to approve up to 4 residence. The Board approves all commercial properties, and above 4 residence projects.

Motion: Doug Bryan Second: Richard Thompson Roll Call Vote: 3-0

C.2 **Payment of Bills-Tampering with meter--Water Ordinance-Article 9, Sec 9.5** **pg. 69-71**
third reading—Resolution 18-011

Tampering with meters after being turned off for nonpayment. Change F to E.
Approved with changes from Doug.

Motion: Doug Bryan Second: Richard Thompson Roll Call Vote: 3-0

C.3 **Personnel Policy-Safety 7 1(a) Hazardous Conditions** **pg.72-73**
(discussion—possible action) third reading

Motion: Richard Thompson Second: Doug Bryan Vote: 3-0

X. ITEMS FOR NEXT BOARD MEETING

1. Rate Study
2. Chlorine Contact Chamber Testing
- 3.
- 4.

XI. ADJOURNMENT

@ 7:16 p.m.